



## Commission Meeting Agenda

Commission Chamber

6/27/2013

5:00 PM

### **INVOCATION:**

Rev. Robert D. Fain, Pastor, Church of the Good Shepherd

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA.

### **Five (5) minute time limit per delegation**

### **DELEGATIONS**

- A. Mr. A.K. Hasan regarding Turner Construction Company - Municipal ☐ Attachments  
Building bid process.

## **CONSENT AGENDA**

(Items 1-3)

### **PUBLIC SAFETY**

1. Motion to **approve** ordinance to protect pets by prohibiting operators of motor vehicles from leaving the vehicle with an unattended dog, cat or other animal inside under circumstances that would endanger the animal's health, safety, or welfare. (**Approved by the Commission June 18, 2013 - second reading**) ☐ Attachments
2. Motion to **approve** ordinance to protect the children of Augusta, Georgia by prohibiting operators and adult passengers of motor vehicles from leaving the vehicle with an unattended child inside. (**Approved by the Commission June 18, 2013 - second reading**) ☐ Attachments

### **PETITIONS AND COMMUNICATIONS**

3. Motion to **approve** the minutes of the regular meeting of the ☐ Attachments

Commission held June 18, 2013 and Special Called Legal Meeting held June 18, 2013.

**\*\*\*\*END CONSENT AGENDA\*\*\*\***  
**AUGUSTA COMMISSION**  
**6/27/2013**

**AUGUSTA COMMISSION**  
**REGULAR AGENDA**  
**6/27/2013**

(Items 4-17)

**PUBLIC SERVICES**

4. New Ownership Application: A. N. 13 - 15: A request by Manoj Patel ☐ Attachments  
for a retail package Beer & Wine license to be used in connection with Dhruti Real Estate Investments, LLC DBA Augusta Mart located at 1713 Martin Luther King Blvd. District 2. Super District 9.
5. New Application: A. N. 13 - 16: A request by Lucretia Haynes for an on ☐ Attachments  
premise consumption Liquor, Beer and Wine license to be used in connection with Cheerz Conference Center located at 2059 Gordon Highway. District 5. Super District 9.
6. Motion to **approve** the By-Laws for the Transit Citizens Advisory ☐ Attachments  
Committee (TCAC). (**Referred from the Commission's June 18th meeting**)

**ADMINISTRATIVE SERVICES**

7. Motion to **approve** a "No Confidence Vote" relative to the performance ☐ Attachments  
or lack of performance of the Augusta-Richmond County General Counsel. (**Requested by Commissioner Bill Lockett**)

**FINANCE**

8. Approve the replacement of two trucks from Code Enforcement. ☐ Attachments

9. Approve the replacement of 1-F-250, for Fleet Management. ☐ Attachments
10. Approve the purchase of 1-F-150, 4X4 for the Georgia Forestry, Fire Control Officer . ☐ Attachments
11. Request the Augusta Commission approve the acquisition of 2 transport vans and one Cargo Van for the Recreation Department. ☐ Attachments
12. Approve the replacement of two motorcycles of the Sheriff's Office, Traffic Division ☐ Attachments
13. Request to replace two vehicles of the Tax Assessor's Office. ☐ Attachments
14. Request approval for the replacement of 4 trucks for Traffic Engineering. ☐ Attachments

### **ENGINEERING SERVICES**

15. Discuss 2013 Solid Waste Contract/Contract Term. (**Referred from the Commission's June 18th meeting**) ☐ Attachments
16. Motion to authorize the Administrator to approve and Mayor to execute, at the discretion of the Augusta Law Department, Right-of-Way Parcels closing whose Fair Market Value does not exceed \$50,000 on Windsor Spring Road Improvement Project, Phase V. All Parcels which have a Fair market Value of \$50,001, or Higher will be submitted to the Augusta Commission for approval. ☐ Attachments

### **LEGAL MEETING**

**A. Pending and Potential Litigation.**

**B. Real Estate.**

## **C. Personnel.**

- 17.** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

*Upcoming Meetings*

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**Commission Meeting Agenda  
6/27/2013 5:00 PM  
Invocation**

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**Department:**

**Caption:** Rev. Robert D. Fain, Pastor, Church of the Good Shepherd

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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**Commission Meeting Agenda  
6/27/2013 5:00 PM  
A.K.Hasan**

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**Department:**

**Caption:** Mr. A.K. Hasan regarding Turner Construction Company -  
Municipal Building bid process.

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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**AGENDA ITEM REQUEST FORM****Commission meetings:** First and third Tuesdays of each month - 5:00 p.m.**Committee meetings:** Second and last Mondays of each month - 12:45 to 2:15 p.m.**Commission/Committee:** (Please check one and insert meeting date)

<input checked="" type="checkbox"/> Commission	Date of Meeting	Thursday, June 27, 2013
<input type="checkbox"/> Public Safety Committee	Date of Meeting	
<input type="checkbox"/> Public Services Committee	Date of Meeting	
<input type="checkbox"/> Administrative Services Committee	Date of Meeting	
<input type="checkbox"/> Engineering Services Committee	Date of Meeting	
<input type="checkbox"/> Finance Committee	Date of Meeting	

**Contact Information for Individual/Presenter Making the Request:**

Name: A. K. Hasan  
 Address: 5029 Deer Trail Ct  
 Telephone Number: 706-751-2361  
 Fax Number: 866-941-8804  
 E-Mail Address: AK@AKhumanresourcesandSupplies.com

**Caption/Topic of Discussion to be placed on the Agenda:**

Turner Construction Company undermined the  
Rights of A-K Human Resources + Supplies, Inc.  
and KMT Services Inc to Bid the Electrical  
Construction Job for the Municipal Building Project.  
Turner's bias and prejudicial acts occurred during the  
bid process.

**Please send this request form to the following address:**

Ms. Lena J. Bonner  
 Clerk of Commission  
 Room 806 Municipal Building  
 530 Greene Street  
 Augusta, GA 30911

Telephone Number: 706-821-1820  
 Fax Number: 706-821-1838  
 E-Mail Address: lbonner@augustaga.gov

Requests may be faxed, e-mailed or delivered in person and must be received in the Clerk's Office no later than 5:00 p.m. on the Wednesday preceding the Commission or Committee meeting of the following week. A five-minute time limit will be allowed for presentations.



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
Alcohol Application**

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**Department:** Planning & Development

**Caption:** New Ownership Application: A. N. 13 - 15: A request by Manoj Patel for a retail package Beer & Wine license to be used in connection with Dhruti Real Estate Investments, LLC DBA Augusta Mart located at 1713 Martin Luther King Blvd. District 2. Super District 9.

**Background:** This a new ownership application. Formerly the Circle K Store at the corner of 12th St and MLK Blvd.

**Analysis:** The applicant meets the requirements of the City Of Augusta's Alcohol Ordinance

**Financial Impact:** The applicant will pay a pro - rated fee of \$635.00.

**Alternatives:**

**Recommendation:** Planning & Development recommends approval. The RCSO recommends approval.

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

**Finance.  
Law.  
Administrator.  
Clerk of Commission**



Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number 2013-732

1. Name of Business DHRUTI REAL ESTATE INVESTMENTS LLC  
2. Business Address 1713 MARTIN LUTHER KING JR. BLVD  
3. City AUGUSTA State GA Zip \_\_\_\_\_  
4. Business Phone (678) 643-6257 Home Phone (770) 495-9201 Attachment number 1 \nPage 1  
5. Applicant Name and Address: MANOJ PATEL  
3975 STONE VILLAGE CT  
DULUTH GA-30097  
6. Applicant Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_  
7. If Application is a transfer, list previous Applicant:  
CIRCLE K STORES INC.  
8. Business Location: Map & Parcel \_\_\_\_\_ Zoning \_\_\_\_\_  
9. Location Manager(s) \_\_\_\_\_  
10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
☒ Yes ( ) No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: 02/16/2013  
12. Mailing Address:  
Name of Business DHRUTI REAL ESTATE INV. LLC  
Attention MANOJ PATEL  
Address 3975 STONE VILLAGE CT  
City/State/Zip DULUTH GA-30097  
13. Ownership Type: ☒ Corporation ( ) Partnership ( ) Individual  
14. Corporate Name: \_\_\_\_\_  
List name and other required information for each person having interest in this business.

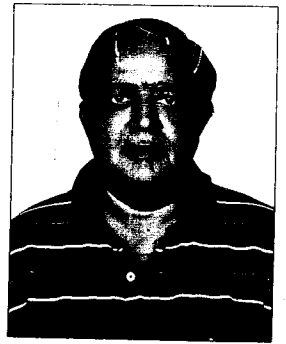
Name	Position	SSNO #	Address	Interest
MANOJ PATEL	MANAGER		3975 STONE VILLAGE CT DULUTH GA-30097	100%

15. What type of business will you operate in this location?  
( ) Restaurant ( ) Lounge ☒ Convenience Store  
( ) Package Store ( ) Other: \_\_\_\_\_

License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer		<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>
Consumption on Premises					
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: YES  
If so, give year of application and its disposition: 2005 - 2006  
17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of  
alcoholic beverages? ☒ Yes ( ) No If so, please initial. MP



18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.

19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (X) No

If yes, give full details: BEER WINE SALE AT ONE LOCATION CITED FOR  
EMPLOYEE SALE TO UNDER AGE PURCHASER, IN 2005 FINE PAID  
ONLY CITATION RECEIVED TO BEST OF MY KNOWLEDGE

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes (X) No

If yes, give reason charged or held, date and place where charged and its disposition.

21. List owner or owners of building and property.

CIRCLE K STORES INC.

22. List the name and other required information for each person, firm or corporation having any interest in the business.

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A.) Church \_\_\_\_\_ C.) School \_\_\_\_\_  
B.) Library \_\_\_\_\_ D.) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, MANOJ PATEL  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the foregoing alcoholic beverage application are true.

[Signature]  
Applicant Signature

25. I hereby certify that Manoj Patel is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
This 15<sup>th</sup> day of May, in the year 2013.

[Signature]  
Notary Public

My commission expires November 7, 2014

FOR OFFICE USE ONLY

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the foregoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
Alcohol Application**

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**Department:** Planning & Development

**Caption:** New Application: A. N. 13 - 16: A request by Lucretia Haynes for an on premise consumption Liquor, Beer and Wine license to be used in connection with Cheerz Conference Center located at 2059 Gordon Highway. District 5. Super District 9.

**Background:** This is a new application.

**Analysis:** The applicant meets the requirements of the City Of Augusta's Alcohol Ordinance.

**Financial Impact:** The applicant will pay a pro - rated fee of \$2222.50.

**Alternatives:**

**Recommendation:** Planning & Development recommend approval. The RCSO recommends approval.

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

**Finance.  
Law.  
Administrator.  
Clerk of Commission**

Augusta-Richmond County  
1815 Marvin Griffin Road  
Augusta, GA 30906

ALCOHOL BEVERAGE APPLICATION

Alcohol Number \_\_\_\_\_ Year \_\_\_\_\_ Alcohol Account Number 2013-494

1. Name of Business Cheerz Conference Center  
2. Business Address 2059 Gordon Hwy  
3. City Augusta State Ga Zip 30909  
4. Business Phone (706) 738-6565 Home Phone (706) 877-4340  
5. Applicant Name and Address: Lucretia Haynes  
2426 Plantation Rd  
Hephzibah, Ga 30815

Attachment number 1 \nPage 1

6. Applicant Social Security # \_\_\_\_\_ D.O.B \_\_\_\_\_  
7. If Application is a transfer, list previous Applicant: \_\_\_\_\_  
8. Business Location: Map & Parcel N/A Zoning \_\_\_\_\_  
9. Location Manager(s) \_\_\_\_\_

10. Is Applicant an American Citizen or Alien lawfully admitted for permanent residency?  
(☒) Yes ( ) No

OWNERSHIP INFORMATION

11. Corporation (if applicable): Date Chartered: \_\_\_\_\_  
12. Mailing Address: \_\_\_\_\_  
Name of Business Cheerz Conference Center  
Attention \_\_\_\_\_  
Address 2426 Plantation Rd  
City/State/Zip Hephzibah, Ga 30815

13. Ownership Type: ( ) Corporation ( ) Partnership (☒) Individual  
14. Corporate Name: \_\_\_\_\_  
List name and other required information for each person having interest in this business.

Name	Position	SSNO #	Address	Interest
<u>Lucretia Haynes</u>	<u>Owner</u>		<u>2426 Plantation Rd</u>	<u>Hephzibah, Ga 30815 - 100%</u>

15. What type of business will you operate in this location?  
( ) Restaurant (☒) Lounge ( ) Convenience Store  
( ) Package Store ( ) Other: \_\_\_\_\_

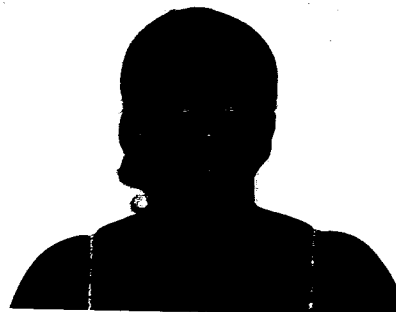
License Information	Liquor	Beer	Wine	Dance	Sunday Sales
Retail Package Dealer					
Consumption on Premises	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Wholesale					

Total License Fee: \$ \_\_\_\_\_  
Prorated License Fee: (After July 1 ONLY) \$ \_\_\_\_\_

16. Have you ever applied for an Alcohol Beverage License before: No  
If so, give year of application and its disposition: \_\_\_\_\_

17. Are you familiar with Georgia and Augusta-Richmond County laws regarding the sale of alcoholic beverages? (☒) Yes ( ) No If so, please initial. RA

18. Attach a passport-size photograph (front view) taken within two years. Write name on back of the dealer submitting the license application.



19. Has any liquor business in which you hold, or have held, any financial interest, or are employed, or have been employed, ever been cited for any violation of the rules and regulations of Richmond County or the State Revenue Commission relating to the sale and distribution of distilled spirits? ( ) Yes (✓) No  
If yes, give full details: \_\_\_\_\_

Attachment number 1 \nPage 2

20. Have you ever been arrested, or held by Federal, State, or other law-enforcement authorities, for any violation of any Federal, State, County or Municipal law, regulation or ordinance? (Do not include traffic violations, with the exception of any offenses pertaining to alcohol or drugs.) All other charges must be included, even if they are dismissed. ( ) Yes (✓) No  
If yes, give reason charged or held, date and place where charged and its disposition. \_\_\_\_\_

21. List owner or owners of building and property.

Meena and Mike Patel

22. List the name and other required information for each person, firm or corporation having any interest in the business.

None Others / Self

23. If a new application, attach a surveyor's plat and state the straight line distance from the property line of school, church, library, or public recreation area to the wall of the building where alcohol beverages are sold.

A.) Church \_\_\_\_\_

C.) School \_\_\_\_\_

B.) Library \_\_\_\_\_

D.) Public Recreation \_\_\_\_\_

24. State of Georgia, Augusta-Richmond County, I, Lucretia Haynes  
Do solemnly swear, subject to the penalties of false swearing, that the statements and answers made by me as the applicant in the forgoing alcoholic beverage application are true.

Lucretia Haynes  
Applicant Signature

25. I hereby certify that \_\_\_\_\_ is personally known to be, that he/she signed his/her name to the foregoing application stating to me that he/she knew and understood all statements and answers made herein, and, under oath actually administered by me, has sworn that said statements and answers are true.  
This 1 day of May, in the year 2013.

Pamella L. Munn  
Notary Public

Notary Public, Richmond County, Georgia  
My Commission Expires August 8, 2014

**FOR OFFICE USE ONLY**

Department Recommendation	Approve	Deny	Comments
Alcohol Inspector			
Sheriff			
Fire Inspector			

The Board of Commissioners on the \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_  
(Approved, Disapproved) the forgoing application.

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
TRANSIT CITIZENS ADVISORY COMMITTEE BY-LAWS**

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**Department:**

**Caption:** Motion to **approve** the By-Laws for the Transit Citizens Advisory Committee (TCAC). (**Referred from the Commission's June 18th meeting**)

**Background:** June 4, 2013 the Commission approved tasking the Deputy Administrator and the Law Department to draft the attached by-laws.

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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## **TRANSIT CITIZENS ADVISORY COMMITTEE BY-LAWS**

### **ARTICLE I.        DEFINITIONS**

The following definitions shall apply to the terms below as they may appear throughout the by-laws:

***Transit Development Plan (TDP)*** – The Transit Development Plan, or TDP, is a plan required by the Georgia Department of Transportation (GDOT). This plan calls for a description of each transit agency's vision for public transportation and sets the transit vision for the area. The TDP includes an assessment of the current operating environment for the transit system, the existing service being provided, an evaluation of existing and current transit needs in the area, and a plan to prioritize and implement future projects and services based on available and projected funding.

Most of all, the TDP is the strategic plan that provides Transit with guidance on future capital and operating improvements for public transit services. The purpose of the plan update is to assess the operations of the Augusta Public Transit System to ensure that the system meets the needs of the community in an efficient and economically effective manner.

### **ARTICLE II.      FUNCTIONS AND ROLE**

1. The Transit Citizens Advisory Committee (hereinafter "TCAC" or "Advisory Board") shall act as a representative body for the citizens of Augusta, Georgia and serve in an advisory capacity to the Augusta Public Transit Department. They will be a positive catalyst between Augusta Public Transit, the community and the Augusta Commission.
2. The TCAC will provide comments on transportation, plans, programs and respective transit studies.
3. The TCAC will assist Augusta Public Transit in publicizing transportation projects and plans to neighborhoods and providing feedback to the department.

### **ARTICLE III.    MEMBERSHIP**

1. The TCAC shall consist of ten (10) members. Each appointee shall be nominated by the commission member representing a designated voting district. The ten (10) members of the Advisory Board shall be nominated by the Augusta, Georgia Commissioner representing District 1, District 2, District 3, District 4, District 5, District 6, District 7, District 8, District 9, and District 10 and shall be confirmed by the Augusta, Georgia Commission. Each member of the Advisory Board shall reside in the district of the nominating Commissioner and be a resident of Augusta, Georgia.

The TCAC shall include two (2) additional members recommended by the Richmond County Legislative delegation in the General Assembly of Georgia.

The TCAC may also include ex-officio, non-voting representatives from the Augusta, Georgia. Terms of office shall be four (4) years and coincide with the term of the appointing Commissioner. No member shall serve more than two (2) consecutive terms or eight (8) years.

2. Officers: The officers of the Transit Citizens Advisory Committee shall consist of a Chair and a Vice-Chair.
  - a) The Chair and Vice-chair shall be elected by a majority vote of the Citizens Advisory Committee.
  - b) Terms of office for the Chair and Vice-chair shall be for one (1) year. The term shall run from January 1 of each year until December 31 of each year.
  - c) No member shall serve more than two (2) consecutive terms as Chair or Vice Chair.
  - d) The Chair shall preside at all Committee meetings. In the Chair's absence, the Vice-chair shall serve as Chair. In the absence of both the Chair and the Vice-chair, the most senior member of the committee shall preside. The presiding officer shall preserve order and decorum at all meetings while promoting discussion by all members in deliberations.
  - e) Upon the resignation or disqualification of the Chair, the Vice-chair shall assume the chairmanship for the remainder of the unexpired term. The Committee shall elect a new Vice-Chair at its next regular meeting.



- f) The Chair shall appoint any subcommittees found necessary to investigate any matters before the Committee.
- g) Election of the Committee officers shall be held during the regular meeting in December, with newly elected officers taking office in January of the following year. To be considered for office a committee member must have served on the Committee for at least one (1) calendar year.

#### **ARTICLE IV.      STAFF LIAISON**

The Director of the Transit Department, or the Director's designee, shall serve as a staff liaison to the Transit Citizens Advisory Committee. The Director, or designee, shall assist the Chair in preparing meeting agendas, recording and transcribing the minutes of all meetings, and handling all related correspondence with Committee members.

#### **ARTICLE V.      VOTING**

- 1. Each Committee member, including the Chair and Vice-chair, shall vote. A committee member shall abstain from voting in the event of a conflict of interest. The committee member shall state for the record the basis for the abstention and complete a Statement of Potential Conflict of Interest form.
- 2. Voting by proxy or absentee is prohibited.

#### **ARTICLE VI.      ATTENDANCE REQUIREMENTS**

Faithful and prompt attendance at all meetings of the Citizens Advisory Committee, and conscientious performance of the duties required of members, shall be a prerequisite to continuing membership on the Committee.

- 1. Any member who for reasons other than sickness or bona fide emergency misses (a) three (3) consecutive regular meetings or (b) thirty (30%) percent of all meetings within a calendar year shall be recommended for replacement. Any member, who is unable to attend a meeting, whether regular or special, shall contact the Chair as soon as possible so that the Chair can determine whether or not a quorum can be established.
- 2. The Transit Director, or designee, shall maintain a record of attendance for each committee member. The Transit Director shall notify the individual, the Clerk of

Commission and the appointing Commissioner after a member misses three (3) consecutive meetings or thirty (30%) percent of all meetings within a calendar year. The Transit Director's letter of notice shall include a request to the appointing Commissioner to appoint a new member.

3. In the event of a violation of the attendance requirements, the Transit Citizens Advisory Committee may vote to recommend to the Augusta Commission that a vacancy be declared and that the vacant position be filled in an expeditious manner.

## **ARTICLE VII. QUORUM**

At least six (6) members of the Transit Citizens Advisory Committee must be present to constitute a quorum. When a quorum is not present, the Transit Citizens Advisory Committee may conduct no business other than to re-set the date and time of the meeting, and to adjourn. A list of members and any votes taken shall accompany all Transit Citizens Advisory Committee recommendations and resolutions or dissenting opinions.

## **ARTICLE VIII. MEETINGS**

1. **Regular Meetings:** Regular meetings of the Transit Citizens Advisory Committee shall be held on the **fourth Thursday of each month at 4:00 P.M. in the Training Room** of the Augusta Public Transit Department, 1535 Fenwick Street, Augusta, GA 30904, or in any other designated meeting place, provided the location is specified in all notices required by law. If a regularly scheduled meeting occurs on a legal holiday, the Chair, with the concurrence of a majority of the Committee, may set an alternate date for the meeting. The Transit Director, or designee, shall have the responsibility of ensuring compliance with the Georgia Open and Public Meetings Act. If a quorum is not present at a regular meeting of the Committee, a special meeting may be held within 14 working days from such scheduled meeting.
2. **Special Meetings:** Special meetings of the Committee may be called at any time by the Chair. At least forty-eight (48) hours notice of the time and place of special meetings shall be given to each member of the Committee. The Transit Director, or designee, shall have the responsibility of notifying the press and others as required by the Georgia Open and Public Meetings Act.

3. Cancellation of Meetings: Whenever there is no business for the Committee, the Chair may dispense with a regular meeting by giving notice to all members not less than twenty-four (24) hours prior to the time set for the meeting.
4. Recessed Meetings: Should the business before the Committee not be completed, the Chair may recess the same from day-to-day until the matters before the Committee are completed.
5. Open Meetings: All meetings of the Committee shall be open to the public. However, members of the public shall not address the Committee unless invited to do so by the Chair.
6. Rules of Order: Meetings shall be conducted in an orderly manner to ensure the fair treatment of all persons and issues before the committee. The latest edition of **Roberts Rules of Order Newly Revised** shall be available for reference when procedural issues are to be resolved.

#### **ARTICLE IX. STAFFING ARRANGEMENTS.**

Assistance shall be provided to the Transit Citizens Advisory Committee by the Augusta Public Transit Department staff. The Augusta Public Transit Department staff shall assist the Transit Director, or designee, in coordinating all information submitted from other sources to the Committee.

Specifically, it shall be the responsibilities of the Augusta Public Transit staff, under the direction of the Transit Director, to:

1. Make available, in conjunction with the Chair, relevant information and prepare recommendations.
2. Make available copies of comments, proposals or any other information submitted from other sources, in accordance with the Georgia Open Records Act and Georgia Open Meetings Act in a timely fashion.
3. Serve as a liaison between the Transit Citizens Advisory Committee and other departments.

#### **ARTICLE X. NOTICE AND PUBLIC INFORMATION.**

The Transit Director, or designee, is required to comply with guidelines pertaining to matters of public notice and scheduling as provided by the Clerk of Commission.

**ARTICLE XI.      AMENDMENTS.**

These by-laws applicable to the TCAC may be amended or revised by the affirmative vote of six (6) members of the Augusta Commission. All amendments or revisions to these by-laws shall be filed with the Clerk of Commission.

Duly adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Deke Copenhaver, Mayor

ATTEST:

\_\_\_\_\_  
Lena Bonner, Clerk



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
No Confidence Vote**

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**Department:**

**Caption:** Motion to **approve** a "**No Confidence Vote**" relative to the performance or lack of performance of the Augusta-Richmond County General Counsel. (**Requested by Commissioner Bill Lockett**)

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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**Commission Meeting Agenda  
6/27/2013 5:00 PM  
Unattended Animals in Motor Vehicles**

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<b>Department:</b>	Animal Services
<b>Caption:</b>	Motion to <b>approve</b> ordinance to protect pets by prohibiting operators of motor vehicles from leaving the vehicle with an unattended dog, cat or other animal inside under circumstances that would endanger the animal's health, safety, or welfare. ( <b>Approved by the Commission June 18, 2013 - second reading</b> )
<b>Background:</b>	When this Ordinance was originally placed before the Public Safety Committee for approval the Committee requested that a standard operating procedure (SOP) be created and approved by the Public Safety Officers that would be responsible for enforcing the ordinance (Sheriff, Marshall, Fire Chief, Animal Services, and the Administrator). An SOP has been created and sign-off on by each department.
<b>Analysis:</b>	N/A
<b>Financial Impact:</b>	N/A
<b>Alternatives:</b>	Deny Motion to Approve.
<b>Recommendation:</b>	Approve the Motion.
<b>Funds are Available in the Following Accounts:</b>	N/A

**REVIEWED AND APPROVED BY:**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE AUGUSTA, GEORGIA CODE TITLE FOUR, CHAPTER ONE, ARTICLE TWO, SECTION(S) 4-1-35 THRU 4-1-50 RESERVED SECTION; TO CREATE NEW SECTION 4-1-35 “ANIMALS IN VEHICLES”, PROHIBITING THE CONFINEMENT OF ANIMALS IN ENCLOSED VEHICLES WITHOUT ADEQUATE VENTILATION DURING PERIODS OF EXTREME TEMPERATURES; TO PROHIBIT CERTAIN BEHAVIOR THAT CONSTITUTES ANIMAL CRUELTY; AUTHORIZING PUBLIC SAFETY OFFICERS TO SEIZE SUCH ANIMALS; TO REPEAL ALL CODE SECTIONS AND ORDINANCES AND PARTS OF CODE SECTIONS AND ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE AND FOR THE OTHER PURPOSES PROVIDED HEREIN.**

**WHEREAS**, Augusta, Georgia has a significant interest in encouraging responsible pet ownership; and

**WHEREAS**, Every year, dozens of dogs, cats and other animals die tragically due to heat stroke after being left unattended in cars, trucks and vans. It does not take an extremely hot day to produce unsafe temperatures inside a vehicle. Research has shown that with an outside temperature of approximately eighty-five degrees, the inside air temperature in a car can reach over one hundred degrees in an inadequately ventilated vehicles; and

**WHEREAS**, Owners of these animals usually do not intend to place their pet at risk and do not understand how quickly the internal temperature of an enclosed vehicle can rise. However, the owner is responsible for well being and safety of their animal. Pet owners should follow the same rules of thumb as parents of young children and not leave them unattended in enclosed vehicles; and

**WHEREAS**, Augusta, Georgia declares that it is the policy in Augusta, Georgia that dogs and cats should never be left unattended in vehicles for more than five minutes under any circumstances that would endanger the animals health, safety, or welfare; and

**WHEREAS**, It is the purpose of this Ordinance to protect pets by prohibiting operators and passengers of motor vehicles from leaving the vehicle with an unattended dog, cat or other animals inside for five minutes or more. Because there is not a specific Code section that deals with this type of neglect of animals, Augusta, Georgia desires to update and amend the Code as related to unattended animals in motor vehicles.

**THE AUGUSTA, GEORGIA BOARD OF COMMISSIONERS** ordains as follows:

**SECTION 1.** AUGUSTA, GA. CODE Title Four, Chapter One, Article Two, Section(s) 4-1-35 thru 4-1-50 Reserved as set forth in the AUGUSTA, GA. CODE, readopted July 10, 2007, is hereby amended by striking this section in its entirety as set forth in “Exhibit A” hereto and inserting in lieu thereof new Code Section 4-1-35 as set forth in “Exhibit B” hereto.

**SECTION 2.** Section(s) 4-1-36 thru 4-1-50 of the AUGUSTA, GA CODE shall remain reserved.

**SECTION 3.** This ordinance shall become effective upon its adoption in accordance with applicable laws.

**SECTION 4.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
David S. Copenhagen  
As its Mayor

Attest:

\_\_\_\_\_  
Lena J. Bonner, Clerk of Commission

Seal:



**CERTIFICATION**

The undersigned Clerk of Commission, Lena J. Bonner, hereby certifies that the foregoing Ordinance was duly adopted by the Augusta, Georgia Commission on \_\_\_\_\_, 2013 and that such Ordinance has not been modified or rescinded as of the date hereof and the undersigned further certifies that attached hereto is a true copy of the Ordinance which was approved and adopted in the foregoing meeting(s).

\_\_\_\_\_  
Lena J. Bonner, Clerk of Commission

Published in the Augusta Chronicle.

Date: \_\_\_\_\_

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

**Exhibit A**

**STRIKE:**

~~Sec. 4-1-35-4-1-50 Reserved.~~

**Exhibit B**

**REPLACE WITH:**

**Sec. 4-1-35 Unattended animals in motor vehicles.**

- (a) It shall be unlawful for a person to confine an animal in a stationary or parked vehicle or other enclosed space in such a way as to endanger the animal's health, safety, or welfare. It is presumed that an animal's health, safety, or welfare is endangered when the animal is confined in a parked or standing vehicle for a period of five or more minutes when the ambient outside air temperature measures above eighty-five degrees Fahrenheit or below thirty-five degrees Fahrenheit.
- (b) The actions prohibited by this ordinance are in addition to any prohibitions existing elsewhere in this Code or any applicable state or federal law. Nothing in this section shall be construed to limit any duty imposed on any owner by any other provision of this Code or any applicable state or federal law.
- (c) Public safety officers, including animal control officers, law enforcement officers, firefighters, or rescue team personnel, shall have the authority to seize any animal that is the subject of any violation of this ordinance if doing so is believed to be necessary to protect the animal's health, safety, or welfare.
- (d) If a public safety officer personally witnesses a violation of any provision of this ordinance he or she may use whatever means are reasonably necessary, including entry of the vehicle, to remove an animal from such jeopardy and may impound said animal and secure medical treatment for said animal as needed at the owner's expense. Safety officers may take possession of any deceased animal found in any stationary or parked vehicle for purposes of determining the cause of death in question pursuant to animal neglect or cruelty of this Code.
- (e) Animal control officer, law enforcement officer, firefighter, or rescue team personnel should then leave notification for the driver of the vehicle after the animal is removed from the stationary or parked vehicle or other enclosed space. The public safety officer shall remand the animal to the custody of Augusta, Georgia Animal Services Department if the officer is unable to locate the owner or other person responsible for the animal or if the circumstances in which the animal was found posed an imminent danger to the animal.
- (f) Safety officers, including law enforcement officers, firefighters, and rescue team personnel shall not be liable in any civil action to any party for any act performed in good faith under this section.
- (g) Penalty for violation of article. Leaving an animal unattended, or otherwise violating this code section is a misdemeanor punishable by a fine of up to \$1,000 and/or imprisonment in the Augusta, Georgia jail for a period not in excess of sixty (60) days.

**Sec. 4-1-36 - 4-1-50 Reserved.**

## **RESCUING ANIMALS FROM UNATTENDED MOTOR VEHICLES**

### **1. Purpose**

- 1.1. To protect pets by prohibiting operators and passengers of motor vehicles from leaving the vehicle with unattended dogs, cats, or other animals inside for five minutes or longer.

### **2. Impacted Departments must notify Augusta Animal Services.**

- 2.1. Safety Officers of impacted departments are defined as Law Enforcement Officers, Firefighters, and Rescue Team Personnel.

### **3. Procedure**

- 3.1. When a Safety Officer receives notification regarding an animal that is confined in a stationary or parked vehicle in such a way as to endanger the animal's health, safety, or welfare, Safety Officer shall contact Augusta Animal Services for response. If the Safety Officer arrives at the location before Animal Services personnel, Safety Officer should attempt to check the animal for responsiveness by tapping on vehicle window or other like measure.
- 3.2. If the Safety Officer is unable to establish the condition of the animal using the means established in section 3.1 herein, Safety Officer may use whatever means are reasonably necessary, including entry of the vehicle, to remove the animal, impound said animal, and secure medical treatment for said animal, as needed, at the owner's expense. The Safety Officer and Augusta Animal Services personnel should document any situation giving cause for entry of a vehicle.
- 3.3. If the animal is actively barking, moving about the vehicle, or otherwise does not appear in distress, the Safety Officer should not take any action while waiting for the arrival of Augusta Animal Services; Augusta Animal Services will respond and take the appropriate action.

### **4. Animal Distress Warning Signs**

- 4.1. Animals are considered to be in a weather-related emergency, when the following circumstances exist:
  - 4.1.1. Mild weakness, stupor, unresponsiveness or unconsciousness;
  - 4.1.2. Excessive panting or difficulty breathing;
  - 4.1.3. Upper mouth breathing;

4.1.4. Excessive drooling; and/or

4.1.5. Glazed or glassy appearance in the eyes.

- 4.2. It is presumed that an animal's health, safety, or welfare is endangered when the animal is confined in a parked or standing vehicle for a period of five or more minutes when the ambient outside air temperature measures above eighty-five degrees Fahrenheit or below thirty-five degrees Fahrenheit.

Date Approved SOP

  
Richard Roundtree, Sheriff

06/04/13  
Date

\_\_\_\_\_  
Steven Smith, Marshall

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christ James, Fire Chief

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sharon Broady, Director of Animal Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fred Russell, Administrator

\_\_\_\_\_  
Date

4.1.4. Excessive drooling; and/or

4.1.5. Glazed or glassy appearance in the eyes.

- 4.2. It is presumed that an animal's health, safety, or welfare is endangered when the animal is confined in a parked or standing vehicle for a period of five or more minutes when the ambient outside air temperature measures above eighty-five degrees Fahrenheit or below thirty-five degrees Fahrenheit.

Date Approved SOP

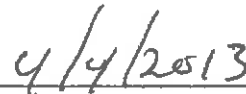
\_\_\_\_\_  
Richard Roundtree, Sheriff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steven Smith, Marshall

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Christ James, Fire Chief

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Sharon Broady, Director of Animal Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fred Russell, Administrator

\_\_\_\_\_  
Date

4.1.4. Excessive drooling; and/or

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- 4.2. It is presumed that an animal's health, safety, or welfare is endangered when the animal is confined in a parked or standing vehicle for a period of five or more minutes when the ambient outside air temperature measures above eighty-five degrees Fahrenheit or below thirty-five degrees Fahrenheit.

Date Approved SOP

Richard Roundtree, Sheriff

Date

  
Steven Smith, Marshal

040413  
Date

Christ James, Fire Chief

Date

Sharon Broady, Director of Animal Services

Date

Fred Russell, Administrator

Date

4.1.4. Excessive drooling; and/or

4.1.5. Glazed or glassy appearance in the eyes.

- 4.2. It is presumed that an animal's health, safety, or welfare is endangered when the animal is confined in a parked or standing vehicle for a period of five or more minutes when the ambient outside air temperature measures above eighty-five degrees Fahrenheit or below thirty-five degrees Fahrenheit.

Date Approved SOP

\_\_\_\_\_  
Richard Roundtree, Sheriff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steven Smith, Marshall

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christ James, Fire Chief

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sharon Broady, Director of Animal Services

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Fred Russell, Administrator

\_\_\_\_\_  
Date

4/8/13



4.1.4. Excessive drooling; and/or

4.1.5. Glazed or glassy appearance in the eyes.

- 4.2. It is presumed that an animal's health, safety, or welfare is endangered when the animal is confined in a parked or standing vehicle for a period of five or more minutes when the ambient outside air temperature measures above eighty-five degrees Fahrenheit or below thirty-five degrees Fahrenheit.

Date Approved SOP

\_\_\_\_\_  
Richard Roundtree, Sheriff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Steven Smith, Marshall

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christ James, Fire Chief

\_\_\_\_\_  
Date

Sharon S Broady  
Sharon Broady, Director of Animal Services

15 April 2013  
Date

\_\_\_\_\_  
Fred Russell, Administrator

\_\_\_\_\_  
Date



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
Unsupervised or Unattended Children in Motor Vehicles**

---

**Department:** Law

**Caption:** Motion to **approve** ordinance to protect the children of Augusta, Georgia by prohibiting operators and adult passengers of motor vehicles from leaving the vehicle with an unattended child inside. **(Approved by the Commission June 18, 2013 - second reading)**

**Background:** Augusta, Georgia finds that leaving a young child unattended in a car can too often have tragic consequences, either because the child suffers from exposure to excessive heat or cold, is injured or kidnapped when the car is stolen, or releases the emergency brake, inadvertently starts the car, or puts the car in gear. Although the State of Georgia has criminal laws that can be used to sanction this behavior when injury or death results, it will be too late for the child in that case. Augusta, Georgia needs a way to deter this conduct when the child is not injured or killed, but before the ultimate tragedy happens.

**Analysis:** None

**Financial Impact:** N/A

**Alternatives:** Deny the Motion.

**Recommendation:** Approve the Motion.

**Funds are Available in the Following Accounts:** N/A

**REVIEWED AND APPROVED BY:**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AMEND THE AUGUSTA, GA CODE TITLE THREE, CHAPTER SEVEN, SECTION 3-7-14 RESERVED SECTION; TO REPEAL ALL CODE SECTIONS AND ORDINANCES AND PARTS OF CODE SECTIONS AND ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE AN EFFECTIVE DATE AND FOR THE OTHER PURPOSES PROVIDED HEREIN.**

**WHEREAS**, Augusta, Georgia has a significant interest in maintaining and assuring public safety for its community and the citizens of Augusta, Georgia related to unsupervised or unattended children in motor vehicles; and

**WHEREAS**, Augusta, Georgia finds that leaving a young child unattended in a car can too often have tragic consequences, either because the child suffers from exposure to excessive heat or cold, is injured or kidnapped when the car is stolen, or releases the emergency brake, inadvertently starts the car, or puts the car in gear; and

**WHEREAS**, Augusta, Georgia notes that with an outside temperature of approximately eighty-five degrees, the inside air temperature in a car can reach over one hundred degrees. Under those conditions, a small child, whose body temperature increases three to five times faster than an adult's, can succumb to the heat in as short a time as fifteen minutes. Cold temperatures can also be deadly to small children and infants in a short period of time; and

**WHEREAS**, Augusta, Georgia declares that it is the policy in Augusta, Georgia that small children and infants should never be left unattended in vehicles under any circumstances; and

**WHEREAS**, It is the purpose of this Ordinance to protect the children of Augusta, Georgia by prohibiting operators and adult passengers of motor vehicles from leaving the vehicle with an unattended child inside. Although the State of Georgia has criminal laws that can be used to sanction this behavior when injury or death results, it will be too late for the child in that case. Augusta, Georgia needs a way to deter this conduct when the child is not injured or killed, but before the ultimate tragedy happens; and

**WHEREAS**, Augusta, Georgia desires to update and amend the Code as related to unsupervised or unattended small children in motor vehicles;

**THE AUGUSTA, GEORGIA BOARD OF COMMISSIONERS** ordains as follows:

**SECTION 1.** AUGUSTA, GA. CODE Section 3-7-14 as set forth in the AUGUSTA, GA. CODE, readopted July 10, 2007, is hereby amended by striking this section in its entirety as set forth in "Exhibit A" hereto and inserting in lieu thereof new Code Section 3-7-14 as set forth in "Exhibit B" hereto.

**SECTION 2.** This ordinance shall become effective upon its adoption in accordance with applicable laws.

**SECTION 3.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
David S. Copenhaver  
As its Mayor

Attest:

\_\_\_\_\_  
Lena J. Bonner, Clerk of Commission

Seal:

**CERTIFICATION**

The undersigned Clerk of Commission, Lena J. Bonner, hereby certifies that the foregoing Ordinance was duly adopted by the Augusta, Georgia Commission on \_\_\_\_\_, 2013 and that such Ordinance has not been modified or rescinded as of the date hereof and the undersigned further certifies that attached hereto is a true copy of the Ordinance which was approved and adopted in the foregoing meeting(s).

\_\_\_\_\_  
Lena J. Bonner, Clerk of Commission

Published in the Augusta Chronicle.

Date: \_\_\_\_\_

First Reading \_\_\_\_\_

Second Reading \_\_\_\_\_

## **Exhibit A**

**STRIKE:**

**~~Sec. 3-7-14 Reserved.~~**

## Exhibit B

### REPLACE WITH:

#### Sec. 3-7-14 Unsupervised or unattended children in motor vehicles.

- (a) A person responsible for a child six years of age or younger shall not leave that child in a passenger car, without direct supervision in the car by a person at least twelve years of age, regardless of whether the operator or adult passenger is charged with the care or custody of the child.
- (b) Any law enforcement officer, firefighter, or rescue team personnel who observes a child left unsupervised or unattended in a motor vehicle may use whatever means are reasonably necessary to protect the minor child and to remove him or her from the vehicle. The law enforcement officer, firefighter, or rescue team personnel should then leave notification for the driver of the vehicle after the child is removed from the vehicle. The law enforcement officer, firefighter, or rescue team personnel may remand the child to the custody of Division of Family and Children Services of the Department of Human Services if the law enforcement officer, firefighter, or rescue team personnel is unable to locate the parents or legal guardian or other person responsible for the child or if the circumstances in which the child was found posed an imminent danger to the child.
- (c) Law enforcement officers, firefighters, and rescue team personnel shall not be liable in any civil action to any party for any act performed in good faith under this section.
- (d) As used in this section:

"Child" means a person under the age of six.

"Rescue team personnel" means physicians, basic life support personnel, advanced life support personnel, surgeons, nurses, volunteers, or employees of the owners or operators of a hospital or authorized emergency vehicle, who have been trained in basic or advanced life support and have been charged by the owners or operators of the hospital or authorized emergency vehicle, with providing life support and resuscitation to persons who are in immediate danger of loss of life in cases of emergency.

"Unattended" means leaving a child:

Alone in a motor vehicle without direct supervision in the car by a person at least twelve years of age.

- (e) Penalty for violation of article. Leaving a child unsupervised or unattended is a misdemeanor punishable by a fine of up to \$1,000 and/or imprisonment in the Augusta, Georgia jail for a period not in excess of sixty (60) days.



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
2013 - Code Enforcement Vehicles**

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**Department:** Finance Department - Fleet Management

**Caption:** Approve the replacement of two trucks from Code Enforcement.

**Background:** Code Enforcement uses Government vehicles to make property inspections and remove signs from the right-of- way. They would like to replace a 2001 Ford Ranger (Asset 3: F00103) with 156,536 miles on it and F00087, a 2001 Ford Ranger with 140,079 miles. Evaluations are attached for your review. They would be replaced with a Ford F-150 as the Ford Ranger is out of Production

**Analysis:** The Procurement Department published a competitive bid using the Demand Star application for the Ford F-150 (6 cylinder) Bid 12-213. Bids were received from two vendors; Allan Vigil Ford at \$17,858.00 and Bobby Jones Ford at \$17,754 which was the low bidder. See attached documents.

**Financial Impact:** The approval of two F-150's at \$17,754 will total \$35,508.00 from the Capital Outlay.

**Alternatives:** 1. Approve the request 2. Disapprove the request.

**Recommendation:** Approve the request to purchase two Ford F-150's and declare the replaced vehicles as excess and available for sale at auction.

**Funds are Available in the Following Accounts:** Capital Outlay 272-01-6440/5422210

**REVIEWED AND APPROVED BY:**

**Finance.  
Procurement.**

Cover Memo



Item # 9



**Law.**  
**Administrator.**  
**Clerk of Commission**

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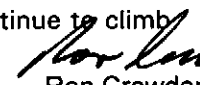
**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Code Enforcement</b>		Department Number <b>101072910</b>		Date: <b>6/4/2013</b>	
Vehicle Description: <b>2001 Ford Ranger</b>			Asset #:		<b>F00103</b>
Assigned Use:					
Used by Code Enforcement Officers to investigate complaints			 Signature of Director/Elected Official		
Actual Age: <b>12</b>		Current miles/hours: <b>156,536</b>		Purchase Price: <b>\$14,966.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>12</b>	<b>15</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>3</b>
Evaluation Points <b>36</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:					
This vehicle has its original engine (6 cyl) and transmission. Maintenance costs continue to climb  <div style="text-align: right;">           Ron Crowden          Fleet Manager       </div>					
 Donna B. Williams Director, Finance Department					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$17,754.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Code Enforcement</b>		Department Number <b>101-07-2910</b>		Date: <b>6/4/2013</b>	
Vehicle Description: <b>2001 Ford Ranger</b>			Asset #:		<b>F00087</b>
Assigned Use:					
Assigned to tobacco road maintenance shop carrying parts for heavy equipment			 Signature of Director/Elected Official		
Actual Age: <b>12</b>		Current miles/hours: <b>140,079</b>		Purchase Price: <b>\$15,028.15</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>12</b>	<b>14</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>3</b>
Evaluation Points			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:					
This vehicle has its original engine (6 cyl) and transmission. Maintenance costs continue to climb. <div style="display: flex; justify-content: space-between; align-items: flex-end; margin-top: 20px;"> <div>   <b>Donna B. Williams</b>            Director, Finance Department         </div> <div>   <b>Ron Crowden</b>            Fleet Manager         </div> </div>					
<b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$17,754.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

## 2013 6,000 GVW PICKUP TRUCKS

## FOR ALL DEPARTMENTS-6,000 GVW TRUCKS-BID OPENING 11/27/12 @ 11:00

BID 12-213	Allan Vigil Ford	Bobby Jones Ford	Allan Vigil Ford	Bobby Jones Ford
Year	2013	2013		
Brand	Ford	Ford		
Model	F150	F150		
Delivery Date	90 Days	90-120 Days		
5.01 Model -6,000-RC-4x2 (3.7L)	\$16,286.00	\$16,550.00	5.01	\$16,286.00 \$16,550.00
5.02 Model -6,000-EC-4x2 (3.7L)	\$22,090.00	\$18,902.00		
5.03 Model - 6,000-EC-4x2 (5.0L)	\$19,489.00	\$19,693.00		
5.04 Model - 6,000-EC-4x4 (5.0L)	\$22,188.00	\$22,511.00		
5.05 Model - 6,000-CC-4x2 (5.0L)	\$23,075.00	\$23,299.00		
5.06 Model - 6,000-CC-4x4 (5.0L)	\$25,497.00	\$25,988.00		
5.07 Speed Control	187.00	187.00		
5.08 Tilt Steering Wheel	0.00	0.00		
5.09 HD Cooling Package	n/a	n/a		
5.10 HD Electrical Package	n/a	n/a		
5.11 HD Suspension Package	n/a	n/a		
5.12 Skid Plate Package 4x4	137.00	137.00		
5.13 Minimum 8 Foot Bed	279.00	278.00		
5.14 Trailer Tow Package	320.00	320.00		
6.00 OUTFITTER'S SPECIALTY ITEMS				
6.01 Fire Extinguisher	110.00	46.00	6.01	110.00 46.00
6.02 Three Plug Outlet Receptacle	67.00	55.00		
6.03 Bed Liner	325.00	300.00	6.03	325.00 300.00
6.04 ToolBox	350.00	240.00	6.04	350.00 240.00
6.05 Class III Trailer Hitch	380.00	230.00		
6.06 Trailer Wiring	0.00	25.00		
6.07 2" Trailer Ball	30.00	10.00		
6.08 Window Tint-RC	120.00	110.00	6.08	120.00 110.00
6.09 Window Tint-EC	135.00	125.00		
6.10 Window Tint-CC	155.00	135.00		
6.11 Safety Cone Holder	161.00	60.00		
6.12 Safety Cones	130.00	120.00		
7.00 ALERT WARNING SYSTEMS				
7.01 Backup Alarm	55.00	62.00	7.01	55.00 62.00
7.02 Cab Mount LED flashing Light	612.00	446.00	7.02	612.00 446.00
<b>TOTAL</b>	<b>\$17,858.00</b>	<b>\$17,754.00</b>	<b>TOTAL</b>	<b>\$17,858.00 \$17,754.00</b>

## Invitation to Bid

Sealed bids will be received at this office on Tuesday, November 27, 2012 @ 11:00 a.m. for furnishing:

<b>Bid Item 12-213</b>	<b>6000 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-214</b>	<b>8500 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-215</b>	<b>10,000 GVW Pickup Truck for Fleet Management</b>

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams  
Procurement Department  
530 Greene Street - Room 605  
Augusta, Georgia 30901  
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department. **All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, November 9, 2012 @ 5:00 p.m. No bid will be accepted by fax, all must be received by mail or hand delivered.**

No Bid may be withdrawn for a period of **90** days after time has been called on the date of opening.

*Invitation for bids and specifications.* An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Augusta Chronicle	October 18, 25, November 1, 8, 2012
Metro Courier	October 24, 2012

cc:	Tameka Allen	Deputy Administrator
	Ron Crowden	Fleet Management
	Russell Sanders	Fleet Management

<b>Bid Item #12-213</b> <b>6000 GVW Pickup Truck</b> <b>for Augusta, Georgia - Fleet Department</b> <b>Bid Opening Date: Tuesday, November 27, 2012 @ 11:00 a.m.</b>			
Vendors		Allan Vigil Ford Lincoln Mercury 6790 Mount Zion Boulevard	Bobby Jones Ford 3480 Wrightsboro Road Augusta, GA 30909
Attachment B		Yes	Yes
E-Verify Number		94460	117480
SAVE Form		Yes	Yes
Delivery Time		8-10 weeks	90-120 days
<b>5.00 Vehicle/Options Required</b>			
5.01	Full-Size Truck-Reg Cab	\$16,286.00	\$16,550.00
5.02	Full-Size Truck-Ext Cab	\$22,090.00	\$18,902.00
5.03	Full-Size Truck-Ext CabSW	\$19,489.00	\$19,683.00
5.04	Full-Size Truck-Ext Cab	\$22,188.00	\$22,511.00
5.05	Full-Size Truck-Crew Cab	\$23,075.00	\$23,299.00
5.06	Full-Size Truck-Crew Cab4	\$25,497.00	\$25,988.00
5.07	Speed Control	\$187.00	\$187.00
5.08	Tilt Steering Wheel	No Charge	standard
5.09	Heavy Duty Cooling Pack	n/a	n/a
5.10	Heavy Duty Electrical Pack	n/a	n/a
5.11	Heavy Duty Suspension Pk	n/a	\$1,279.00
5.12	Skid Plate Package 4X4	\$137.00	\$137.00
5.13	Roof Clearance Lights	\$47.00	\$592.00
5.14	Speed Control/Tilt Steering	\$197.00	\$200.00
5.15	Skid Plate Pack (4X4 only)	\$84.00	\$85.00
		2.01-5.04 \$279.00 5.05-5.06	
5.13	Minimum 8 Foot Bed	\$1125.00	\$278.00
5.14	Trailer Tow Package	\$320.00	\$320.00
<b>6.00 Outfitter's Specialty Items</b>			
6.01	Fire Extinguisher	\$110.00	\$46.00
6.02	Outlet Receptacle	\$67.00	\$55.00
6.03	Bedliner	\$325.00	\$300.00
6.04	Toolbox	\$350.00	\$240.00
6.05	Trailer Hitch	\$380.00	\$230.00
6.06	Trailer Wiring	included w/6.05	\$25.00
6.07	Trailer Ball	\$30.00	\$10.00
6.08	Window Tint, Reg Cab	\$120.00	\$110.00
6.09	Window Tint, Ext Cab	\$135.00	\$125.00
6.10	Window Tint, Crew Cab	\$155.00	\$135.00
6.11	Safety Cone Holder	\$161.00	\$60.00
6.12	Safety Cones	\$130.00	\$120.00
<b>7.00 Alert Warning Systems</b>			
7.01	Backup Alarm	\$55.00	\$62.00
7.02	Magnetic LED Light	\$612.00	\$446.00
<b>The following vendors did not respond:</b> <b>Thomposn Motor Cent / 21587 Washington Rd. / Thomson, GA 30824</b> <b>Hardy Chev Pontiac / 1249 Charles Hardy Parkway / Dallas, GA 30157</b> <b>Team Ford of Marietta / 869 Cobb Parkway / Marietta, GA 30060</b>			

**FINANCE DEPARTMENT**

Donna B. Williams, CGFM  
Director

Ron Crowden  
Fleet Manager

**MEMORANDUM**

**TO: MS. GERI SAMS, DIRECTOR of PROCUREMENT**

**FROM: RON CROWDEN**

**SUBJECT: PARTIAL BID AWARD REQUEST-BID 12-213**

**DATE: FEBRUARY 18, 2013**

---

Fleet Management would like to request the bid award for the attached compilations of bid 12-213, which opened on November 27<sup>th</sup> at 11:00, to be awarded to Bobby Jones Ford of Augusta, Georgia. The vendor was the low bidder for these compilations of the bid and met all bid specifications required by Augusta.

Also, we would like to request vendor approval of the Local Vendor Preference for an attached compilation of the bid.

Please let us know when the vendor paperwork is completed on this award so that we may move forward with the purchase process.

If you have any questions or concerns, please contact me.

Best Personal Regards,

A handwritten signature in cursive script that reads "Ron Crowden".

Ron Crowden  
Fleet Manager

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## Planholders List

**Member Name** City of Augusta, GA (Augusta Commission)**Bid Number** ITB-12-213-0-2012/PJM**Bid Name** 6000 GVW Pickup Truck

4 Planholder(s) found.

Supplier Name ▲	City	State	Phone	Fax
Maroone Chevrolet of Pembroke Pines	Pembroke Pines	FL	9544472150	9544338503
Onvia, Inc. - Content Department	Seattle	WA	2063739500	8882637801
Sam Swope Auto Group LLC	louisville	KY	9014135086	9013811491
Wade Ford Inc.	Smyrna	GA	6783853452	7704332412

Page 1 of 1

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**Bobby Jones Ford**  
Attn: Rick Childs  
3480 Wrightsboro Road  
Augusta, GA 30909

**Gordon Chevrolet**  
Attn: Fleet Sales  
2031 Gordon Highway  
Augusta, GA 30909

**Allan Vigil Ford Lincoln Mercury**  
Attn: Robert Burtner  
6790 Mount Zion Boulevard  
Morrow, GA 30260

**Legacy Ford, Inc**  
Attn: Bennie Waldrop  
413 Industrial Boulevard  
McDonough, GA 30253

**Terry Cullen Southlake Chevrolet**  
Attn: Allen Jolly  
1250 Battle Creek Road  
Jonesboro, GA 30236

**Thomson Motor Centre**  
Attn: Fleet Sales  
2158 Washington Rd. NE  
Thomson, GA 30824

**Milton Ruben**  
Attn: Fleet Sales  
3516 Washington Rd  
Martinez, GA 30907

**Yvonne Gentry**  
Augusta DBE Office

**Ron Crowden**  
Augusta Fleet Department

**Russell Sanders**  
Augusta Fleet Department

**Bid Item #12-213**  
Mailed out October 18, 2012

**Bid Item #12-213**  
6000 GVW Pickup Truck  
For Augusta Fleet Department  
Due Date: Tues 11/27/12 @ 11:00 a.m.



**Commission Meeting Agenda**  
**6/27/2013 5:00 PM**  
**2013 - Fleet Vehicle**

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<b>Department:</b>	Finance Department- Fleet Management
<b>Caption:</b>	Approve the replacement of 1-F-250, for Fleet Management.
<b>Background:</b>	<p>Fleet Management would like to request the replacement of one F-250 , Asset number 940396 a 1994 model with 166,729 miles. This vehicle is used by the heavy equipment shop, at Tobacco Road, primarily to pick up heavy equipment parts.</p> <p>The new truck would be assigned to Fleet Management at Broad Street and passed down a 2001 Dodge 2500 (Asset #: 994436) to the heavy equipment shop.</p> <p>The Dodge 2500 is a general use truck with 73,997 miles on it and at times is loaned to departments as needed. It also pulls the car carrier that we use to retrieve pool vehicles that have broken down. We have even retrieved a stolen vehicle that was recovered at Myrtle Beach. During Masters the truck is loaned to the Sheriff's Office to put out traffic cones.</p>
<b>Analysis:</b>	<p>The Procurement Department published a competitive bid using the Demand Star application for the Ford F-250 on Bid 12-214. Bids were received from two vendors; Allan Vigil Ford at \$23583.00 and Bobby Jones Ford at \$23572.00 which was the low bidder. See attached documents.</p>
<b>Financial Impact:</b>	The approval of one F-250 at \$23,572.00 from the Capital Outlay.
<b>Alternatives:</b>	1. Approve the request 2. Disapprove the request
<b>Recommendation:</b>	: Approve the request to purchase one Ford F-250 for Fleet Management from Bobby Jones Ford for \$24,427 and declare 940396 surplus and available for auction.

**Funds are Available  
in the Following**

Capital Outlay: 272-01-6440/5422210

Cover Memo

Item # 10

**Accounts:**

**REVIEWED AND APPROVED BY:**

**Finance.**

**Procurement.**



**Law.**

**Administrator.**

**Clerk of Commission**

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**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Fleet Management</b>		Department Number <b>606016440</b>		Date: <b>5/29/2013</b>	
Vehicle Description: <b>1994 Ford F-250</b>			Asset #: <b>940396</b>		
Assigned Use:					
Assigned to tobacco road mainenance shop carrying parts for heavy equipment			 <b>Signature of Director/Elected Official</b>		
Actual Age: <b>18</b>		Current miles/hours: <b>166,729</b>		Purchase Price: <b>\$16,300.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>18</b>	<b>16</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>
Evaluation Points <b>44</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:					
<p>This truck is used to haul heavy parts for heavy equipment and tractors. It probably will no last to the end of the year.</p> <div style="text-align: right;">   <b>Ron Crowden</b>  <b>Fleet Manager</b> </div>					
 <b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$23,572.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

## 8500 GVW TRUCKS

## FOR ALL DEPARTMENTS-8500 GVW TRUCKS-BIDS OPENED 11/27/12 @ 11:00

BID 12-214	Allan Vigil Ford	Bobby Jones Ford	Allan Vigil Ford	Bobby Jones Ford
Year	2013	2013		
Brand	Ford	Ford		
Model	F250	F250		
Delivery Date	60-90 Days	90-120 Days		
5.01 Model -8,500-RC-4x2	\$19,290.00	\$19,726.00		
5.02 Model - 8,500-RC-4x4	\$21,494.00	\$22,038.00		
5.03 Model - 8,500-EC-4x2	\$21,388.00	\$21,793.00	5.03	\$21,388.00 \$21,793.00
5.04 Model - 8,500 -EC-4x4	\$23,472.00	\$24,106.00		
5.05 Model - 8,500 -Crew Cab-4x2	\$22,586.00	\$23,070.00		
5.06 Model - 8,500 -Crew Cab-4x4	\$24,690.00	\$25,382.00		
5.07 Diesel Engine 6.0 L	6,687.00	6,787.00		
5.08 HD Cooling Package	0.00	n/a		
5.09 HD Electrical Package	0.00	n/a		
5.10 Rear Seat Deleted	n/a	n/a		
5.11 Pickup Box Deleted	-225.00	-281.00		
5.12 Trailer Tow Mirrors	0.00	0.00		
5.13 Roof Clearance Lights	47.00	592.00		
5.14 Speed Control/Tilt Steering	197.00	200.00		
5.15 Skid Plate Package 4x4	84.00	85.00		
6.00 OUTFITTER'S SPECIALTY ITEMS				
6.01 Fire Extinguisher	101.00	46.00	6.01	101.00 46.00
6.02 Three Plug Outlet Receptacle	67.00	55.00		
6.03 Bed Liner	325.00	300.00	6.03	325.00 300.00
6.04 Electric Brake Controller	210.00	125.00	6.04	210.00 125.00
6.05 8' Service Body	4,795.00	4,550.00		
6.06 Service Body Bumper-Ball Hitch	346.00	325.00		
6.07 Service Body Bumper-Pintle Hook	368.00	280.00		
6.08 Single Spotlight	333.00	295.00		
6.09 Dual Spotlights	600.00	590.00		
6.10 Tool Box-Alumunium	298.00	240.00	6.10	298.00 240.00
6.11 Class IV Trailer Hitch	45.00	225.00	6.11	45.00 225.00
6.12 Trailer Wiring	75.00	25.00	6.12	75.00 25.00
6.13 Trailer Ball	30.00	10.00		
6.14 Pintle Hook-Dual Purpose	135.00	125.00	6.14	135.00 125.00
6.15 Pipe Vise-Rigid Model 40195	350.00	258.00		
6.16 Tommy Gate Lift	2,332.00	2,250.00		
6.17 Window Tint-Regular Cab	125.00	110.00		
6.18 Window Tint-Extended Cab	145.00	125.00	6.18	145.00 125.00
6.19 Window Tint-Crew Cab	180.00	135.00		
6.20 Safety Cone Holder	161.00	60.00	6.20	161.00 60.00
6.21 Safety Cones-4	130.00	120.00		
7.00 ALERT WARNING SYSTEMS				
7.01 Backup Alarm	75.00	62.00	7.01	75.00 62.00
7.02 Magnetic LED Cab Light	550.00	360.00		
7.03 Cab Mount LED Light	625.00	446.00	7.03	625.00 446.00
	\$23,583.00	\$23,572.00		

## Invitation to Bid

Sealed bids will be received at this office on Tuesday, November 27, 2012 @ 11:00 a.m. for furnishing:

<b>Bid Item 12-213</b>	<b>6000 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-214</b>	<b>8500 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-215</b>	<b>10,000 GVW Pickup Truck for Fleet Management</b>

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams  
Procurement Department  
530 Greene Street - Room 605  
Augusta, Georgia 30901  
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department. **All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, November 9, 2012 @ 5:00 p.m. No bid will be accepted by fax, all must be received by mail or hand delivered.**

No Bid may be withdrawn for a period of **90** days after time has been called on the date of opening.

*Invitation for bids and specifications.* An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Augusta Chronicle	October 18, 25, November 1, 8, 2012
Metro Courier	October 24, 2012

cc:	Tameka Allen	Deputy Administrator
	Ron Crowden	Fleet Management
	Russell Sanders	Fleet Management

**FINANCE DEPARTMENT**

Donna B. Williams, CGFM  
Director

Ron Crowden  
Fleet Manager

**MEMORANDUM**

TO: MS. GERI SAMS  
FROM: RON CROWDEN  
SUBJECT: PORTION BID AWARD REQUEST-12-214  
DATE: DECEMBER 14, 2012

---

Fleet Management would like to request the attached portion of bid 12-214, which opened on November 27<sup>th</sup> at 11:00, to be awarded to Bobby Jones Ford of Augusta, Georgia, through the Local Vendor Preference program. Bobby Jones Ford's bid price came in within the 10% requirement of the non-local low bidder and met all bid specifications required by Augusta.

Please let us know when the vendor paperwork is completed on this award so that we may move forward with the purchase.

If you have any questions or concerns, please contact me.

Best Personal Regards,

A handwritten signature in cursive script that reads "Ron Crowden".

Ron Crowden  
Fleet Manager

## 8500 GVW TRUCKS

## FOR ALL DEPARTMENTS-8500 GVW TRUCKS-BIDS OPENED 11/27/12 @ 11:00

BID 12-214	Allan Vigil Ford	Bobby Jones Ford	Allan Vigil Ford	Bobby Jones Ford
Year	2013	2013		
Brand	Ford	Ford		
Model	F250	F250		
Delivery Date	60-90 Days	90-120 Days		
5.01 Model -8,500-RC-4x2	\$19,290.00	\$19,726.00		
5.02 Model - 8,500-RC-4x4	\$21,494.00	\$22,038.00		
5.03 Model - 8,500-EC-4x2	\$21,388.00	\$21,793.00		
5.04 Model - 8,500 -EC-4x4	\$23,472.00	\$24,106.00	5.04	\$23,472.00 \$24,106.00
5.05 Model - 8,500 -Crew Cab-4x2	\$22,586.00	\$23,070.00		
5.06 Model - 8,500 -Crew Cab-4x4	\$24,690.00	\$25,382.00		
5.07 Diesel Engine 6.0 L	6,687.00	6,787.00		
5.08 HD Cooling Package	0.00	n/a		
5.09 HD Electrical Package	0.00	n/a		
5.10 Rear Seat Deleted	n/a	n/a		
5.11 Pickup Box Deleted	-225.00	-281.00	5.11	-225.00 -281.00
5.12 Trailer Tow Mirrors	0.00	0.00		
5.13 Roof Clearance Lights	47.00	592.00		
5.14 Speed Control/Tilt Steering	197.00	200.00		
5.15 Skid Plate Package 4x4	84.00	85.00	5.15	84.00 85.00
6.00 OUTFITTER'S SPECIALTY ITEMS				
6.01 Fire Extinguisher	101.00	46.00	6.01	101.00 48.00
6.02 Three Plug Outlet Receptacle	67.00	55.00	6.02	67.00 55.00
6.03 Bed Liner	325.00	300.00		
6.04 Electric Brake Controller	210.00	125.00	6.04	210.00 125.00
6.05 8' Service Body	4,795.00	4,550.00		
6.06 Service Body Bumper-Ball Hitch	346.00	325.00		
6.07 Service Body Bumper-Pintle Hook	368.00	280.00		
6.08 Single Spotlight	333.00	295.00	6.08	333.00 295.00
6.09 Dual Spotlights	600.00	590.00		
6.10 Tool Box-Alumunium	296.00	240.00		
6.11 Class IV Trailer Hitch	45.00	225.00		
6.12 Trailer Wiring	75.00	25.00		
6.13 Trailer Ball	30.00	10.00		
6.14 Pintle Hook-Dual Purpose	135.00	125.00		
6.15 Pipe Vise-Rigid Model 40195	350.00	258.00		
6.16 Tommy Gate Lift	2,332.00	2,250.00		
6.17 Window Tint-Regular Cab	125.00	110.00		
6.18 Window Tint-Extended Cab	145.00	125.00	6.18	145.00 125.00
6.19 Window Tint-Crew Cab	180.00	135.00		
6.20 Safety Cone Holder	161.00	60.00		
6.21 Safety Cones-4	130.00	120.00		
7.00 ALERT WARNING SYSTEMS				
7.01 Backup Alarm	75.00	62.00	7.01	75.00 62.00
7.02 Magnetic LED Cab Light	550.00	360.00		
7.03 Cab Mount LED Light	625.00	446.00	7.03	625.00 446.00
	\$24,887.00	\$25,066.00		

NOTE: Bobby Jones Ford has the opportunity to match the non-local vendor's price through the LVP Program.



User: **Mills, Phyllis**Organization: **City of Augusta, GA (Augusta Commission)**[Logout](#) | [Help](#)[My DemandStar](#)[Buyers](#)[Account Info](#)[Log Bid](#)[\[View Bids\]](#)[Log Quote](#)[View Quotes](#)[Supplier Search](#)[Build Broadcast List](#)[Reports](#)

## Planholders List

Member Name **City of Augusta, GA (Augusta Commission)**Bid Number **ITB-12-214-0-2012/PJM**Bid Name **8500 GVW Pickup Truck**

1 Document(s) found for this bid

4 Planholder(s) found.

[Add Planholder](#)

Supplier Name ▲	Phone	Fax	Doc Count	Attributes	Programs	Actions
<b>Maroone Chevrolet of Pembroke Pines</b>	9544472150	9544338503	1			<a href="#">Documents</a>
<b>mullinax ford of kissimmee</b>	4078466000	4077051599	1			<a href="#">Documents</a>
<b>Onvia, Inc. - Content Department</b>	2063739500	8882637801	1			<a href="#">Documents</a>
<b>Wade Ford Inc.</b>	6783853452	7704332412	1			<a href="#">Documents</a>

Page 1 of 1

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# BIDDERS LIST

BID ITEM # 12-214 COST \$ \_\_\_\_\_

#	COMPANY'S NAME & CONTACT PERSON	COMPLETE MAILING ADDRESS TELEPHONE & FAX NUMBERS	DATE	SPEC #	INITIALS	MAILED BY
1	Palfleet Truck Equipment Attn: Heather Singer 5178 Old Dixie Highway Forest Park, GA 30297	Phone 678-539-2744	10/26/12		DN	US MAY 1
2		Fax 404-362-9065				
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						Item # 10

**Bobby Jones Ford**  
Attn: Rick Childs  
3480 Wrightsboro Road  
Augusta, GA 30909

**Gordon Chevrolet**  
Attn: Fleet Sales  
2031 Gordon Highway  
Augusta, GA 30909

**Allan Vigil Ford Lincoln Mercury**  
Attn: Robert Burtner  
6790 Mount Zion Boulevard  
Morrow, GA 30260

**Legacy Ford, Inc**  
Attn: Bennie Waldrop  
413 Industrial Boulevard  
McDonough, GA 30253

**Terry Cullen Southlake Chevrolet**  
Attn: Allen Jolly  
1250 Battle Creek Road  
Jonesboro, GA 30236

**Thomson Motor Centre**  
Attn: Fleet Sales  
2158 Washington Rd. NE  
Thomson, GA 30824

**Milton Ruben**  
Attn: Fleet Sales  
3516 Washington Rd  
Martinez, GA 30907

**Yvonne Gentry**  
Augusta DBE Office

**Ron Crowden**  
Augusta Fleet Department

**Russell Sanders**  
Augusta Fleet Department

**Bid Item #12-214**  
Mailed out October 18, 2012

**Bid Item #12-214**  
8500 GVW Pickup Truck  
For Augusta Fleet Department  
Due Date: Tues 11/27/12 @ 11:00 a.m.

**Bid Item #12-214**  
**8500 GVW Pickup Truck**  
**for Augusta, Georgia - Fleet Department**  
**Bid Opening Date: Tuesday, November 27, 2012 @ 11:00 a.m.**

Vendors		Bobby Jones Ford 3480 Wrightsboro Road Augusta, GA 30909	Allan Vigil Ford Lincoln Mercury 6790 Mount Zion Boulevard	Legacy Ford, Inc 413 Industrial Boulevard McDonough, GA	Thomson Motor Centre 2158 Washington Rd. NE	
<b>Attachment B</b>		Yes	Yes			
<b>E-Verify Number</b>		117480	94460			
<b>SAVE Form</b>		Yes	Yes			
<b>Delivery Time</b>		90-120 days	8-10 weeks			
<b>5.00 Vehicle/Options Required</b>						
5.01	Full-Size Truck-Reg Cab	\$19,726.00	\$19,290.00			
5.02	Full-Size Truck-Reg Cab	\$22,038.00	\$21,494.00			
5.03	Full-Size Truck-Ext Cab	\$21,793.00	\$21,388.00			
5.04	Full-Size Truck-Ext Cab	\$24,106.00	\$23,472.00			
5.05	Full-Size Truck-Crew Cab4	\$23,070.00	\$22,586.00			
5.06	Full-Size Truck-Crew Cab4	\$25,382.00	\$24,690.00			
5.07	Diesel Engine, min 6.0 lite	\$6,787.00	\$6,687.00			
5.08	Heavy Duty Cooling Pack	n/a	included			
5.09	Heavy Duty Electrical Pack	n/a	included			
5.10	Rear Seat (Extended Cab)	n/a	not available			
5.11	Pickup Box Deleted	-\$281.00	-\$225.00			
5.12	Trailer Tow Mirrors	standard	standard			
5.13	Roof Clearance Lights	\$592.00	\$47.00			
5.14	Speed Control/Tilt Steering	\$200.00	\$197.00			
5.15	Skid Plate Pack (4X4 only)	\$85.00	\$84.00			
<b>6.00 Outfitter's Specialty Items</b>						
6.01	Fire Extinguisher	\$46.00	\$101.00			
6.02	Outlet Receptacle	\$55.00	\$67.00			
6.03	Bedliner	\$300.00	\$325.00			
6.04	Electric Brake Controller	\$125.00	\$210.00			
6.05	Service Body	\$4,550.00	\$4,795.00			
6.06	Service Body Bumper BH	\$325.00	\$346.00			
6.07	Service Body Bumper PH	\$280.00	\$368.00			
6.08	Spotlight	\$295.00	\$333.00			
6.09	Spotlights	\$590.00	\$600.00			
6.10	Toolbox	\$240.00	\$298.00			
6.11	Trailer Hitch	\$225.00	\$45.00			
6.12	Trailer Wiring	\$25.00	\$75.00			
6.13	Trailer Ball	\$10.00	\$30.00			
6.14	Pintle Hook	\$125.00	\$135.00			
6.15	Pipe Vise	\$258.00	\$350.00			
6.16	Tommy Gate Lift	\$2,250.00	\$2,332.00			
6.17	Window Tint, Reg Cab	\$110.00	\$125.00			
6.18	Window Tint, Ext Cab	\$125.00	\$145.00			
6.19	Window Tint, Crew Cab	\$135.00	\$180.00			
6.20	Safety Cone Holder	\$60.00	\$161.00			
6.21	Safety Cones	\$120.00	\$130.00			
<b>7.00 Alert Warning Systems</b>						
7.01	Backup Alarm	\$62.00	\$75.00			
7.02	Magnetic LED Light	\$360.00	\$550.00			
7.03	LED Top Mount Light	\$446.00	\$625.00			

Item # 10



**Commission Meeting Agenda**  
**6/27/2013 5:00 PM**  
**2013 - Georgia Forestry Fire Control Officer**

---

**Department:** Finance Department - Fleet Management

**Caption:** Approve the purchase of 1-F-150, 4X4 for the Georgia Forestry, Fire Control Officer .

**Background:** Mr. Larry Felix is the Fire Control Officer for Columbia and Augusta-Richmond County. He discussed the need for a truck with the Administrator and was referred to Fleet Management. The Georgia Forestry Fire Control Officer supports Columbia and Augusta-Richmond County. In 2001 the Control Officer was provided a 4X4 truck by Columbia County.

The truck has 166,000 miles on it and the maintenance is accumulating to an unacceptable level.

The Control Officer is asking the Augusta Commission to provide for a new F-150 4X4, so he may continue his duties. Fuel and maintenance is provided by Georgia Forestry.

**Analysis:** The Procurement Department published a competitive bid using the Demand Star application for the Ford F-150 4X4 on Bid 12-213. Bids were received from two venders; Allan Vigil Ford at \$24,642.00 and Bobby Jones Ford at \$24,427.00 which was the low bidder. See attached documents.

**Financial Impact:** The approval of one F-150 at \$24,427 will be from the Capital Outlay.

**Alternatives:** 1. Approve the request 2. Disapprove the request

**Recommendation:** Approve the request to purchase one Ford F-150 for the Fire Control Officer from Georgia Forestry from Bobby Jones Ford for \$24,427.

**Funds are Available in the Following** Capital Outlay: 272-01-6440/5422210

Cover Memo

Item # 11

**Accounts:**

**REVIEWED AND APPROVED BY:**

**Finance.**

**Procurement.**

**Law.**

**Administrator.**

**Clerk of Commission**

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## 2013 6,000 GVW PICKUP TRUCKS

## FOR ALL DEPARTMENTS-6,000 GVW TRUCKS-BID OPENING 11/27/12 @ 11:00

BID 12-213	Allan Vigil Ford	Bobby Jones Ford	Allan Vigil Ford	Bobby Jones Ford
Year	2013	2013		
Brand	Ford	Ford		
Model	F150	F150		
Delivery Date	90 Days	90-120 Days		
5.01 Model -6,000-RC-4x2 (3.7L)	\$16,286.00	\$16,550.00		
5.02 Model -6,000-EC-4x2 (3.7L)	\$22,090.00	\$18,902.00		
5.03 Model - 6,000-EC-4x2 (5.0L)	\$19,489.00	\$19,693.00		
5.04 Model - 6,000-EC-4x4 (5.0L)	\$22,188.00	\$22,511.00	5.04	\$22,188.00 \$22,511.00
5.05 Model - 6,000-CC-4x2 (5.0L)	\$23,075.00	\$23,299.00		
5.06 Model - 6,000-CC-4x4 (5.0L)	\$25,497.00	\$25,988.00		
5.07 Speed Control	187.00	187.00		
5.08 Tilt Steering Wheel	0.00	0.00		
5.09 HD Cooling Package	n/a	n/a		
5.10 HD Electrical Package	n/a	n/a		
5.11 HD Suspension Package	n/a	n/a		
5.12 Skid Plate Package 4x4	137.00	137.00	5.12	137.00 137.00
5.13 Minimum 8 Foot Bed	279.00	278.00		
5.14 Trailer Tow Package	320.00	320.00	5.14	320.00 320.00
6.00 OUTFITTER'S SPECIALTY ITEMS				
6.01 Fire Extinguisher	110.00	46.00	6.01	110.00 46.00
6.02 Three Plug Outlet Receptacle	67.00	55.00		
6.03 Bed Liner	325.00	300.00	6.03	325.00 300.00
6.04 ToolBox	350.00	240.00	6.04	350.00 240.00
6.05 Class III Trailer Hitch	380.00	230.00	6.05	380.00 230.00
6.06 Trailer Wiring	0.00	25.00		
6.07 2" Trailer Ball	30.00	10.00	6.07	30.00 10.00
6.08 Window Tint-RC	120.00	110.00		
6.09 Window Tint-EC	135.00	125.00	6.09	135.00 125.00
6.10 Window Tint-CC	155.00	135.00		
6.11 Safety Cone Holder	161.00	60.00		
6.12 Safety Cones	130.00	120.00		
7.00 ALERT WARNING SYSTEMS				
7.01 Backup Alarm	55.00	62.00	7.01	55.00 62.00
7.02 Cab Mount LED Flashing Light	612.00	446.00	7.02	612.00 446.00
<b>TOTAL</b>	<b>\$24,642.00</b>	<b>\$24,427.00</b>		

## Invitation to Bid

Sealed bids will be received at this office on Tuesday, November 27, 2012 @ 11:00 a.m. for furnishing:

<b>Bid Item 12-213</b>	<b>6000 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-214</b>	<b>8500 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-215</b>	<b>10,000 GVW Pickup Truck for Fleet Management</b>

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams  
Procurement Department  
530 Greene Street - Room 605  
Augusta, Georgia 30901  
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department. **All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, November 9, 2012 @ 5:00 p.m. No bid will be accepted by fax, all must be received by mail or hand delivered.**

No Bid may be withdrawn for a period of **90** days after time has been called on the date of opening.

*Invitation for bids and specifications.* An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Augusta Chronicle	October 18, 25, November 1, 8, 2012
Metro Courier	October 24, 2012

cc:	Tameka Allen	Deputy Administrator
	Ron Crowden	Fleet Management
	Russell Sanders	Fleet Management



<b>Bid Item #12-213</b> <b>6000 GVW Pickup Truck</b> <b>for Augusta, Georgia - Fleet Department</b> <b>Bid Opening Date: Tuesday, November 27, 2012 @ 11:00 a.m.</b>			
Vendors		<b>Allan Vigil Ford</b> <b>Lincoln Mercury</b> <b>6790 Mount Zion</b> <b>Boulevard</b>	<b>Bobby Jones Ford</b> <b>3480 Wrightsboro</b> <b>Road</b> <b>Augusta, GA 30909</b>
<b>Attachment B</b>		Yes	Yes
<b>E-Verify Number</b>		94460	117480
<b>SAVE Form</b>		Yes	Yes
<b>Delivery Time</b>		8-10 weeks	90-120 days
<b>5.00 Vehicle/Options Required</b>			
5.01	Full-Size Truck-Reg Cab	\$16,286.00	\$16,550.00
5.02	Full-Size Truck-Ext Cab	\$22,090.00	\$18,902.00
5.03	Full-Size Truck-Ext CabSW	\$19,489.00	\$19,683.00
5.04	Full-Size Truck-Ext Cab	\$22,188.00	\$22,511.00
5.05	Full-Size Truck-Crew Cab	\$23,075.00	\$23,299.00
5.06	Full-Size Truck-Crew Cab4	\$25,497.00	\$25,988.00
5.07	Speed Control	\$187.00	\$187.00
5.08	Tilt Steering Wheel	No Charge	standard
5.09	Heavy Duty Cooling Pack	n/a	n/a
5.10	Heavy Duty Electrical Pack	n/a	n/a
5.11	Heavy Duty Suspension Pk	n/a	\$1,279.00
5.12	Skid Plate Package 4X4	\$137.00	\$137.00
5.13	Roof Clearance Lights	\$47.00	\$592.00
5.14	Speed Control/Tilt Steering	\$197.00	\$200.00
5.15	Skid Plate Pack (4X4 only)	\$84.00	\$85.00
		2.01-5.04	
		\$279.00	
		5.05-5.06	
5.13	Minimum 8 Foot Bed	\$1125.00	\$278.00
5.14	Trailer Tow Package	\$320.00	\$320.00
<b>6.00 Outfitter's Specialty Items</b>			
6.01	Fire Extinguisher	\$110.00	\$46.00
6.02	Outlet Receptacle	\$67.00	\$55.00
6.03	Bedliner	\$325.00	\$300.00
6.04	Toolbox	\$350.00	\$240.00
6.05	Trailer Hitch	\$380.00	\$230.00
6.06	Trailer Wiring	included w/6.05	\$25.00
6.07	Trailer Ball	\$30.00	\$10.00
6.08	Window Tint, Reg Cab	\$120.00	\$110.00
6.09	Window Tint, Ext Cab	\$135.00	\$125.00
6.10	Window Tint, Crew Cab	\$155.00	\$135.00
6.11	Safety Cone Holder	\$161.00	\$60.00
6.12	Safety Cones	\$130.00	\$120.00
<b>7.00 Alert Warning Systems</b>			
7.01	Backup Alarm	\$55.00	\$62.00
7.02	Magnetic LED Light	\$612.00	\$446.00
<b>The following vendors did not respond:</b> <b>Thomposn Motor Cent / 21587 Washington Rd. / Thomson, GA 30824</b> <b>Hardy Chev Pontiac / 1249 Charles Hardy Parkway / Dallas, GA 30157</b> <b>Team Ford of Marietta / 869 Cobb Parkway / Marietta, GA 30060</b>			

**FINANCE DEPARTMENT**

Donna B. Williams, CGFM  
Director

Ron Crowden  
Fleet Manager

**MEMORANDUM**

**TO: MS. GERI SAMS, DIRECTOR of PROCUREMENT**

**FROM: RON CROWDEN**

**SUBJECT: PARTIAL BID AWARD REQUEST-BID 12-213**

**DATE: FEBRUARY 18, 2013**

---


Fleet Management would like to request the bid award for the attached compilations of bid 12-213, which opened on November 27<sup>th</sup> at 11:00, to be awarded to Bobby Jones Ford of Augusta, Georgia. The vendor was the low bidder for these compilations of the bid and met all bid specifications required by Augusta.

Also, we would like to request vendor approval of the Local Vendor Preference for an attached compilation of the bid.

Please let us know when the vendor paperwork is completed on this award so that we may move forward with the purchase process.

If you have any questions or concerns, please contact me.

Best Personal Regards,

  
Ron Crowden  
Fleet Manager

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## Planholders List

**Member Name** City of Augusta, GA (Augusta Commission)**Bid Number** ITB-12-213-0-2012/PJM**Bid Name** 6000 GVW Pickup Truck

4 Planholder(s) found.

Supplier Name ▲	City	State	Phone	Fax
Maroone Chevrolet of Pembroke Pines	Pembroke Pines	FL	9544472150	9544338503
Onvia, Inc. - Content Department	Seattle	WA	2063739500	8882637801
Sam Swope Auto Group LLC	louisville	KY	9014135086	9013811491
Wade Ford Inc.	Smyrna	GA	6783853452	7704332412

Page 1 of 1

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Item # 11

**Bobby Jones Ford**  
Attn: Rick Childs  
3480 Wrightsboro Road  
Augusta, GA 30909

**Gordon Chevrolet**  
Attn: Fleet Sales  
2031 Gordon Highway  
Augusta, GA 30909

**Allan Vigil Ford Lincoln Mercury**  
Attn: Robert Burtner  
6790 Mount Zion Boulevard  
Morrow, GA 30260

**Legacy Ford, Inc**  
Attn: Bennie Waldrop  
413 Industrial Boulevard  
McDonough, GA 30253

**Terry Cullen Southlake Chevrolet**  
Attn: Allen Jolly  
1250 Battle Creek Road  
Jonesboro, GA 30236

**Thomson Motor Centre**  
Attn: Fleet Sales  
2158 Washington Rd. NE  
Thomson, GA 30824

**Milton Ruben**  
Attn: Fleet Sales  
3516 Washington Rd  
Martinez, GA 30907

**Yvonne Gentry**  
Augusta DBE Office

**Ron Crowden**  
Augusta Fleet Department

**Russell Sanders**  
Augusta Fleet Department

**Bid Item #12-213**  
Mailed out October 18, 2012

**Bid Item #12-213**  
6000 GVW Pickup Truck  
For Augusta Fleet Department  
Due Date: Tues 11/27/12 @ 11:00 a.m.



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
2013 - Recreation Vans**

---

**Department:** Finance Department - Fleet Management

**Caption:** Request the Augusta Commission approve the acquisition of 2 transport vans and one Cargo Van for the Recreation Department.

**Background:** Fleet Management has evaluated and would like to replace 2 passenger vans for Recreation Department replacing a 1998 Plymouth Voyager Mini-Van , asset # 984134, with 107,776 miles with a significant maintenance record. The second van is a 1994 Ford E-350 , 940279 a 1994 model with 107,921 miles.

Lastly, Recreation-Facilities Maintenance-Phinizy Road has hired a new employee to assist in the HVAC division and would need a cargo van to facilitate the position. He has been using a 2000 Ford Ranger with 76,543 miles on it but still has some service life. The Ford Ranger is inappropriate for this type of work . The Ranger could be reassigned to another organization

**Analysis:** Fleet Management would like to utilize the Georgia State Contract bid program to purchase the vehicles. The Georgia State Contract low bid for these type units was awarded to Allan Vigil Ford of Morrow, Georgia. Allen Vigil's contract pricing will be honored until June 30th. Therefore, we request to utilize the available contract. The state bid award number for the vans is SWC-90795. We have attached the appropriate paperwork for your review.

**Financial Impact:** The 2 Recreation-Admin transport vans are as follows: (1) 12-passenger van @ \$26,457.00; and (2) 15- passenger van @ \$29,829.00. The cargo van will be \$21,735.00. The total for the 3 vans is \$78,021 and funded through the 2013 Capital Outlay account. .

**Alternatives:** 1. Approve the request 2. Approve the request in part 3. Do not approve the request.

**Recommendation:** Approve request to purchase the 3 vehicles using the Georgia State Contract bid and declare the replaced vehicles as excess and

available for auction

**Funds are Available  
in the Following  
Accounts:**

Capital Outlay: 272-01-6440/5422220

**REVIEWED AND APPROVED BY:**

**Finance.**


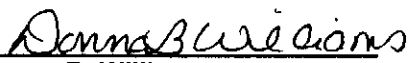
**Law.**

**Administrator.**

**Clerk of Commission**

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**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Recreation</b>		Department Number <b>101-06-1110</b>		Date: <b>6/7/2013</b>	
Vehicle Description: <b>1998 Plymouth Voyage Mini-Van</b>			Asset #:		<b>984134</b>
Assigned Use:					
This vehicle transports children and adults to <i>Recreation Programs and employees to training sites.</i>			Signature of Director/Elected Official		
Actual Age: <b>15</b>		Current miles/hours: <b>107,776</b>		Purchase Price: <b>\$20,522.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>15</b>	<b>10</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>2</b>
Evaluation Points <b>33</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:					
<p>Vehicle transports only 6 people and the driver. Driver would like to replace this vehicle with a 12 passenger van. Fleet concurs with the Department. This vehicle is starting to incur significant maintenance costs. The transmission was replaced in 2010.</p> <div style="text-align: right;">               Ron Crowden              Fleet Manager           </div>					
 <b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$26,457.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**



Department Name: <b>Recreation</b>		Department Number <b>101-06-1110</b>		Date: <b>5/29/2013</b>	
Vehicle Description: <b>1994 Ford E-350 Van</b>			Asset #:		<b>940279</b>
Assigned Use:  Transport participants is programs					
Signature of Director/Elected Official					
Actual Age: <b>19</b>		Current miles/hours: <b>107,921</b>		Purchase Price: <b>\$19,990.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>19</b>	<b>10</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>2</b>
Evaluation Points <b>37</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:  This van should be replaced due to its age and mileage and the fact that it transports children and adults involved in Recreation Programs					
 Ron Crowden Fleet Manager					
 <b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$29,829.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		



**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Recreation- FM-B&amp;G</b>		Department Number <b>101-01-6213</b>		Date: <b>6/7/2013</b>	
Vehicle Description: <b>2000 Ford Ranger</b>			Asset #: <b>994400</b>		
Assigned Use: This vehicle is used by the HVAC repair employee					
					Signature of Director/Elected Official
Actual Age: <b>13</b>		Current miles/hours: <b>76,543</b>		Purchase Price: <b>\$21,735.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>13</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>2</b>
Evaluation Points <b>20</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:					
<p>This vehicle was issued to an employee that is a HVAC repairman. The ranger was given to him as it was the only vehicle available at the time. This is inappropriate for the type work he does and Fleet Mangement recommends a cargo van which can be outfitted to carry his tools and ladders (ladder rack)</p> <div style="text-align: right;">               Ron Crowden              Fleet Manager         </div>					
 <b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$21,735.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

**Contract:** SWC90795-2 (Vehicles, Administrative)**Supplier:** ALLAN VIGIL FORD LINCOLN MERCURY INC**Contract Info****General**

**Contract Number** SWC90795-2

**Contract Name** Vehicles, Administrative

**Contract Type** MANDATORY Statewide Contract

**Supplier Name** **ALLAN VIGIL FORD LINCOLN MERCURY INC**

**Active** ✓

**Contract Status** Non-Catalog Live In TGM

**Description** This is a statewide contract for Vehicles, Administrative for the state of Georgia. There are [3] Vendor(s) on this statewide contract: Allan Vigil, Kia, and Wade, Sledge. NIGP Codes: 07006, 07048

**Effective Date** 2/13/2009 12:00 AM EST

**Expiration Date** 6/30/2013 11:59 PM EST

**Details**

**Hard Copy Location**

**Contract URL Link**

- Benefit Sheet
- SWC Information Sheet

**Supporting Documents**

- Allan Vigil Ford Lincoln Mercury Inc external website

**Related Contract(s)**

**Group Category Name** Goods

**Catalog Type** Non-Catalog

**Controls****Owners**

Billy Gilbert	Email	bgilbert@doas.ga.gov
	Phone	+1 (404) 657-4277

**PO Clauses**

There are no PO clauses associated with this contract.

# ALLAN VIGIL FORD-L-M GOVERNMENT SALES

2013 Ford Econoline

Base Price

\$22,121.00

E350 Club Wagon 12 Passenger Van LEV

SWC #S-90795-C5

		Options	Price	Code
Equipment Included in Base price		15 Passenger Upgrade	3,372.00	S3B
		A/C Front and Rear	730.00	\$730.00 574
5.4L V8 Gasoline Engine Flex Fuel		6.8L V10 engine Upgrade	1,047.00	99S
		8 Passenger Downgrade	(450.00)	E1B
4 Speed Automatic Transmission 44Q		4.6L downgrade (E1B only)	(525.00)	99W
A/C Front Only Factory Installed		AM-FM-CD	261.00	\$261.00 585
AM-FM Radio		Back up Camera & AM/FM/CD	676.00	15C/585
Doors Swing-out Rear		Alternator Hvy Duty	195.00	63N
Doors Swing-out Side		Bumper Rear Step	150.00	769
Full Length Headliner		Reverse Sensor(requires 769)	415.00	43R/60J
Full Size Spare Tire		Cruise Control	212.00	\$212.00 525
Glass All Around		Daytime Running Lights	40.00	942
Handling Package		Exterior Upgrade Pkg	349.00	18A
Power ABS Brakes		Glass Privacy	407.00	\$407.00 924
Power Steering		Interior Upgrade Package	1,007.00	\$1,007.00 18G
Rubber Floor Covering		Keyless Entry(requires 18G)	199.00	948
Solar Tinted Glass		Power Windows / Locks	438.00	\$438.00 903
Standard Bumpers		Power Mirrors	107.00	\$107.00 54Q
Vinyl Seats		Running Boards	283.00	\$283.00 687
		Seat Cloth Upgrade	n/c	\$0.00 CE
		Sliding Side Door	n/c	\$0.00 60S
		Trailer Towing Package	253.00	536
		Integrated Brake Controller	372.00	68B
		Upfitter Switches I/P	76.00	52S
		XLT Upgrade	2,615.00	XLT
		Power Driver Seat	345.00	\$345.00 90P
		Trailer Tow Mirrors	71.00	54E
		Limited Slip Axle	277.00	\$277.00 XC2
		* Special Paint Fee	120.00	P
		Third Key	\$35.00	\$35.00
		Added optional equipment		\$4,102.00
		Other vendor added equipment		\$109.00

FOB Allan Vigil Ford

Delivery \$1.00 per mile, \$50 minimum

Delivery

\$125.00

Total

**\$26,457.00**

ALLAN VIGIL FORD GOV'T SALES

6790 Mt. Zion Blvd

Morrow, GA 30260

770-968-0680 Phone

800-821-5151 Toll Free

678-364-3910 Fax

Contact person

Bob Burtner

Department

Fleet/Government Sales

Phone Number

800-821-5151

Fax number

678-364-3910

Item # 12

## 2013 FORD E350 PASSENGER VAN

## ORDER SHEET-12 PASSENGER VAN - RECREATION DEPARTMENT

<b>State Contract #-SWC-90795-C5</b>	<b>Allan Vigil</b>	<b>Required</b>
<b>Year</b>	<b>Ford</b>	<b>Items</b>
<b>Brand</b>	2013	
<b>Model</b>	Ford	
<b>Delivery Date</b>	E350 12 Passenger	
	90-120 Days	
1.01 Base Price	\$22,121.00	1.01 \$22,121.00
1.02 Delivery Charge	\$125.00	1.02 \$125.00
1.03 Third Key	\$35.00	1.03 \$35.00
2.00 VENDOR OPTIONS (AVF)		
2.01 A/C Front & Rear (574)	730.00	2.01 730.00
2.02 AM/FM/CD (585)	261.00	2.02 261.00
2.03 Cruise Control (525)	212.00	2.03 212.00
2.04 Privacy Glass (924)	407.00	2.04 407.00
2.05 Interior Upgrade Package (18G)	1,007.00	2.05 1,007.00
2.06 Power Windows/Locks (903)	438.00	2.06 438.00
2.07 Power Mirrors (54Q)	107.00	2.07 107.00
2.08 Running Boards (687)	283.00	2.08 283.00
2.09 Seat Cloth Upgrade (CE)	0.00	2.09 0.00
2.10 Sliding Side Door (60S)	0.00	2.10 0.00
2.11 Power Drivers Seat (90P)	345.00	2.11 345.00
2.12 Limited Slip Axle (XC2)	277.00	2.12 277.00
3.00 ALERT WARNING SYSTEMS/EQUIPT (West Chatham)		
3.01 Fire Extinguisher	47.00	3.01 47.00
3.02 COD-D50C Back Up Alarm	62.00	3.02 62.00

State Contract# S-90795-C5

Total \$26,457.00

## Straight Purchase

Total Units 1

VENDOR: Allan Vigil Ford

DEPARTMENT: Rec-Admin

Grand Total \$26,457.00

ACT CODE: 272-01-6440/54.22220

BID # Ga. State Contract

Exterior Color: Oxford White-YZ

PO - Pending

Interior Color: Grey

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 E-350 Super Duty XL Price With True Market Value®

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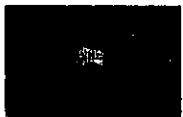
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## 2013 Ford E-Series Wagon Van - Price With True Market Value®

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### E-350 Super Duty XL Passenger Van

(5.4L V8 FFV 4-speed Automatic)

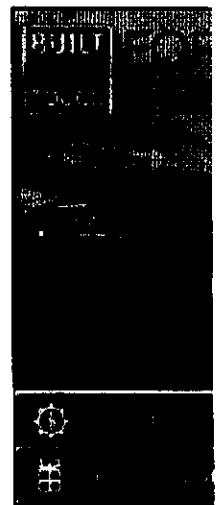
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Next Step

**True Market Value®****\$34,035** - See PAGE 2Invoice  
\$34,155MSRP  
\$37,200

\*Price as configured

GA. STATE CONTRACT COMPARISON



Item # 12

2013 Ford E-Series Wagon Van E-350 Super Duty XL Price With True Market Value&lt;sup&gt;... 5/9/2013 10:18:35 AM

Running Boards	\$273	\$320	\$291
Power Windows and Locks Group	\$0	\$0	\$0
Spare Keys	\$38	\$45	\$41
Interior Upgrade Package	\$971	\$1,140	\$1,038
Destination Fee	\$995	\$995	\$995
Advertising Fee <small>note</small>	Unavailable		

## Regional Adjustment

for Zip Code:   \$70

Color Adjustment \$0

**Total Price** \$34,155 \$37,200 \$34,035**Incentives & Rebates** (\$2,000)Customer Cash Adjusted True Market Value **BASE COST — \$32,035**Next Step 

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Explanation

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Item # 12

**Contract:** SWC90795-2 (Vehicles, Administrative)**Supplier:** ALLAN VIGIL FORD LINCOLN MERCURY INC**Contract Info****General**

**Contract Number** SWC90795-2  
**Contract Name** Vehicles, Administrative  
**Contract Type** MANDATORY Statewide Contract  
**Supplier Name** **ALLAN VIGIL FORD LINCOLN MERCURY INC**  
**Active** ✓  
**Contract Status** Non-Catalog Live in TGM  
**Description** This is a statewide contract for Vehicles, Administrative for the state of Georgia. There are [3] Vendor(s) on this statewide contract: Allan Vigil, Kia, and Wade, Sledge. NIGP Codes: 07006, 07048  
**Effective Date** 2/13/2009 12:00 AM EST  
**Expiration Date** 6/30/2013 11:59 PM EST

**Details**

**Hard Copy Location**  
**Contract URL Link**

- Benefit Sheet
- SWC Information Sheet

  
**Supporting Documents**

- Allan Vigil Ford Lincoln Mercury Inc external website

  
**Related Contract(s)**  
**Group Category Name** Goods  
**Catalog Type** Non-Catalog

**Controls****Owners**

Billy Gilbert      Email      bgilbert@doas.ga.gov  
Phone      +1 (404) 657-4277

**PO Clauses**

There are no PO clauses associated with this contract.

# ALLAN VIGIL FORD-L-M GOVERNMENT SALES

2013 Ford Econoline

Base Price

\$22,121.00

E350 Club Wagon 12 Passenger Van LEV

SWC #S-90795-C5

		Options	Price	Code
Equipment included in Base price		15 Passenger Upgrade	3,372.00	\$3,372.00 S3B
		A/C Front and Rear	730.00	\$730.00 574
		6.8L V10 engine Upgrade	1,047.00	99S
		8 Passenger Downgrade	(450.00)	E1B
		4.6L downgrade (E1B only)	(525.00)	99W
		AM-FM-CD	261.00	\$261.00 585
		Back up Camera & AM/FM/CD	676.00	15C/585
		Alternator Hvy Duty	195.00	63N
		Bumper Rear Step	150.00	769
		Reverse Sensor(requires 769)	415.00	43R/60J
5.4L V8 Gasoline Engine Flex Fuel		Cruise Control	212.00	\$212.00 525
4 Speed Automatic Transmission	44Q	Daytime Running Lights	40.00	942
A/C Front Only Factory Installed		Exterior Upgrade Pkg	349.00	18A
AM-FM Radio		Glass Privacy	407.00	\$407.00 924
Doors Swing-out Rear		Interior Upgrade Package	1,007.00	\$1,007.00 18G
Doors Swing-out Side		Keyless Entry(requires 18G)	199.00	948
Full Length Headliner		Power Windows / Locks	438.00	\$438.00 903
Full Size Spare Tire		Power Mirrors	107.00	\$107.00 54Q
Glass All Around		Running Boards	283.00	\$283.00 687
Handling Package		Seat Cloth Upgrade	n/c	\$0.00 CE
Power ABS Brakes		Sliding Side Door	n/c	\$0.00 60S
Power Steering		Trailer Towing Package	253.00	536
Rubber Floor Covering		Integrated Brake Controller	372.00	68B
Solar Tinted Glass		Upfitter Switches I/P	76.00	52S
Standard Bumpers		XLT Upgrade	2,615.00	XLT
Vinyl Seats		Power Driver Seat	345.00	\$345.00 90P
		Trailer Tow Mirrors	71.00	54E
		Limited Slip Axle	277.00	\$277.00 XC2
		* Special Paint Fee	120.00	P
		Third Key	\$35.00	\$35.00
		Added optional equipment		\$7,474.00
		Other vendor added equipment		\$109.00

FOB Allan Vigil Ford

Delivery \$1.00 per mile, \$50 minimum

Delivery

\$125.00

Total

**\$29,829.00**

**ALLAN VIGIL FORD GOV'T SALES**

6790 Mt. Zion Blvd

Morrow, GA 30260

770-968-0680 Phone

800-821-5151 Toll Free

678-364-3910 Fax

Contact person

Bob Burtner

Department

Fleet/Government Sales

Phone Number

800-821-5151

Fax number

678-364-3910

Item # 12



## 2013 FORD E350 PASSENGER VAN

## ORDER SHEET-15 PASSENGER VAN - RECREATION DEPARTMENT

State Contract #-SWC-90795-C5

Year  
Brand  
Model  
Delivery Date

Allan Vigil  
Ford

2013

Ford

E350 15 Passenger

90-120 Days

Required  
Items

1.01 Base Price

\$22,121.00

1.01

\$22,121.00

1.02 Delivery Charge

\$125.00

1.02

\$125.00

1.03 Third Key

\$35.00

1.03

\$35.00

## 2.00 VENDOR OPTIONS (AVF)

2.01 15 Passenger Upgrade

3,372.00

2.01

3,372.00

2.02 A/C Front &amp; Rear (574)

730.00

2.02

730.00

2.03 AM/FM/CD (585)

261.00

2.03

261.00

2.04 Cruise Control (525)

212.00

2.04

212.00

2.05 Privacy Glass (924)

407.00

2.05

407.00

2.06 Interior Upgrade Package (18G)

1,007.00

2.06

1,007.00

2.07 Power Windows/Locks (903)

438.00

2.07

438.00

2.08 Power Mirrors (54Q)

107.00

2.08

107.00

2.09 Running Boards (687)

283.00

2.09

283.00

2.10 Seat Cloth Upgrade (CE)

0.00

2.10

0.00

2.11 Sliding Side Door 60S

0.00

2.11

0.00

2.12 Power Drivers Seat (90P)

345.00

2.12

345.00

2.13 Limited Slip Axle (XC2)

277.00

2.13

277.00

## 3.00 ALERT WARNING SYSTEMS/EQUIPT (West Chatham)

3.01 Fire Extinguisher

47.00

3.01

47.00

3.02 COD-D50C Back Up Alarm

62.00

3.02

62.00

State Contract# S-90795-C5

Total

\$29,829.00

## Straight Purchase

VENDOR: Allan Vigil Ford

DEPARTMENT: Rec-Admin

ACT CODE: 272-01-6440/54.22220

BID # Ga. State Contract

PO - Pending

Total Units

1

Grand Total

\$29,829.00

Exterior Color: Oxford White-YZ

Interior Color: Grey

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**Find Your Next****2013 Ford E-Series Wagon Van - Price With True Market Value®**[Overview](#)[Pricing](#)[Photos](#)[Inventory](#)[Dealers](#)[More...](#)**E-350 Super Duty XL Passenger Van**

(5.4L V8 FFV 4-speed Automatic)

[View Photos](#)**Next Step****True Market Value®****\$34,106** — See Page 2Invoice  
\$34,227MSRP  
\$37,285

\*Price as configured

GA. STATE CONTRACT COMPARISON



Item # 12

2013 Ford E-Series Wagon Van E-350 Super Duty XL Price With True Market Value&lt;sup&gt;... 5/8/2013 11:22:20 AM

Privacy Glass	\$393	\$460	\$419
Running Boards	\$273	\$320	\$291
Power Windows and Locks Group	\$0	\$0	\$0
Spare Keys	\$38	\$45	\$41
Interior Upgrade Package	\$971	\$1,140	\$1,038
Advertising Fee <small>note</small>	Unavailable		

## Regional Adjustment

for Zip Code:   \$71

Color Adjustment \$0

**Total Price** \$34,227 \$37,285 \$34,106**Incentives & Rebates** (\$2,000)Customer Cash Adjusted True Market Value *Base Price - \$32,106*Next Step Please update your zip code now if it's not correct. ☐

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Explanation

Augusta, GA 30906 [Change Zip Code](#)Get dis  
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Item # 12

**Contract:** SWC90795-2 (Vehicles, Administrative)  
**Supplier:** ALLAN VIGIL FORD LINCOLN MERCURY INC

**Contract Info**

?

**General**

**Contract Number** SWC90795-2  
**Contract Name** Vehicles, Administrative  
**Contract Type** MANDATORY Statewide Contract  
**Supplier Name** **ALLAN VIGIL FORD LINCOLN MERCURY INC**  
**Active** ✓  
**Contract Status** Non-Catalog Live in TGM  
**Description** This is a statewide contract for Vehicles, Administrative for the state of Georgia. There are [3] Vendor(s) on this statewide contract: Allan Vigil, Kia, and Wade, Sledge. NIGP Codes: 07006, 07048  
**Effective Date** 2/13/2009 12:00 AM EST  
**Expiration Date** 6/30/2013 11:59 PM EST

**Details**

**Hard Copy Location**  
**Contract URL Link**

- Benefit Sheet
- SWC Information Sheet

**Supporting Documents**

- Allan Vigil Ford Lincoln Mercury Inc external website

**Related Contract(s)**  
**Group Category Name** Goods  
**Catalog Type** Non-Catalog

**Controls****Owners**

Billy Gilbert      Email      bgilbert@doas.ga.gov  
                                  Phone      +1 (404) 657-4277

**PO Clauses**

There are no PO clauses associated with this contract.

## ALLAN VIGIL FORD-L-M GOVERNMENT SALES

**2013 Ford Econoline (3/4 Ton)**
**Base Price      \$17,687.00**
**E250 Cargo Van LEV**
**8900# GVWR**
**SWC # S-90795-C50**
**Equipment included in  
Base price**

4.6L V8 Gasoline Engine Flex Fuel  
 4 Speed Automatic Transmission 99W  
 A/C Factory Installed 44Q  
 AM-FM Radio  
 Doors Swing-out Rear  
 Doors Swing-out Side  
 Full Size Spare Tire  
 Power ABS Brakes  
 Power Steering  
 Rubber Floor Covering (Front Only)  
 Seats Vinyl  
 Solar Tinted Glass  
 Standard Bumpers  
 Tilt steering wheel

**Note: This vehicle does not have side  
or rear glass. Add code 173 for rear  
glass or 178 for side and rear glass.**

**Colors Available**
**Exterior**

UA Black	Interior
DX *Dark Blue Pearl	Grey AE
G3 *Pueblo Gold	Grey
UN *Steel Blue	Grey
BY School Bus Yellow	Grey
UX *Ingot Silver	Grey
E4 Vermillion Red	Grey
<b>YZ White</b>	<b>Grey</b>

\*\$120.00 Special paint

FOB Allan Vigil Ford

Delivery \$1.00 per mile, \$50 minimum

**ALLAN VIGIL FORD GOV'T SALES**
**6790 Mt. Zion Blvd**
**Morrow, GA 30260**
**770-968-0680 Phone**
**800-821-5151 Toll Free**
**678-364-3910 Fax**

Options	Price	Code
5.4L V8 Gas Engine Flex Fuel	861.00	99L
HD 155 amp Alternator	71.00	63M
HD 225 amp Alternator	230.00	63N
Extended Length Van	2,862.00	S24
AC / Heat Front & Rear	745.00	574
AM-FM-CD	266.00	585
Axle Limited Slip	244.00	244.00 XB2/4
Bumper Rear Step	153.00	153.00 769
Back up Camera/ AM-FM-CD	691.00	15C/585
Reverse Sensor	577.00	43R/769/60
Crew Van Package	1,101.00	47C
Cruise Control	212.00	525
Daytime Running Lights	40.00	942
Econo Cargo System	481.00	96B
General Pkg Delivery	433.00	66C
Exterior Upgrade Pkg	374.00	18A
Full Length Rubber Mat	59.00	59.00 163
Glass All Around	336.00	17W
Glass Privacy	372.00	924
Glass Rear Door Only	54.00	173
Glass Side & Rear Doors	118.00	118.00 178
Interior Upgrade Pkg	1,523.00	18B
Insulation Package	164.00	164.00 551
Navigation System	1,935.00	58N
Power Windows / Locks	654.00	654.00 43P
Rack & Bin Package	481.00	481.00 96G
Contractor upgrade	481.00	481.00 667
Electrical upgrade	481.00	668
Plumb / HVAC upgrade	481.00	481.00 669
Message Center	169.00	60J
Factory Brake Controller	204.00	68B
Running Boards	283.00	687
Seats, Cloth	36.00	C*
Sliding Side Door	156.00	60S
Trailer Towing	348.00	348.00 536
CNG-LPG engine prep	277.00	91G
*Special Paint Fee	120.00	P
Extra Key	35.00	35.00

Added Optional Equipment	3,218.00
Other vendor added equipment	705.00
Delivery	125.00

**Total      \$21,735.00**

Contact person	<u>Bob Burtner</u>
Department	<u>Fleet &amp; Government Sales</u>
Phone Number	<u>800-821-5151</u>
Fax number	<u>678-364-3910</u>

## 2013 FORD CARGO VAN

## ORDER SHEET-CARGO VAN - REC-FM-B&amp;G-PHINIZY ROAD

State Contract #-SWC-90795-C5

Allan Vigil  
FordRequired  
Items

Year

2013

Brand

Ford

Model

E250 Cargo

Delivery Date

90-120 Days

1.01 Base Price

\$17,687.00

1.01

\$17,687.00

1.02 Delivery Charge

\$125.00

1.02

\$125.00

## 2.00 VENDOR OPTIONS (AVF)

2.01 Limited Slip Axle (XB2/4)

244.00

2.01

244.00

2.02 Rear Step Bumper (769)

153.00

2.02

153.00

2.03 Full Length Rubber Mat (163)

59.00

2.03

59.00

2.04 Side &amp; Rear Door Glass (178)

118.00

2.05

118.00

2.05 Insulation Package (551)

164.00

2.04

164.00

2.06 Power Windows/Locks (43P)

654.00

2.06

654.00

2.07 Rack &amp; Bin Package (96G)

481.00

2.07

481.00

2.08 Contractor Upgrade Pkg (667)

481.00

2.08

481.00

2.09 Plumb/HVAC Pkg (669)

481.00

2.09

481.00

2.10 Trailer Towing Package (536)

348.00

2.10

348.00

2.11 Third Key

35.00

2.11

35.00

## 3.00 ALERT WARNING SYSTEMS/EQUIPT (West Chatham)

3.01 Fire Extinguisher

47.00

3.01

47.00

3.02 Window Tint

150.00

3.02

150.00

3.03 COD-D50C Back Up Alarm

62.00

3.03

62.00

3.04 WHE-L31HAF LED Beacon

446.00

3.04

446.00

State Contract# S-90795-C5

Total

\$21,735.00

## Straight Purchase

Total Units

1

VENDOR: Allan Vigil Ford

DEPARTMENT: Rec-FM-B&amp;G-Phinlzy

ACT CODE: 272-01-6440/54.22210

BID # Ga. State Contract

PO - Pending

Grand Total

\$21,735.00

Exterior Color: Oxford White-YZ

Interior Color: Grey

VENDOR'S SIGNATURE / DATE \_\_\_\_\_

Ford Order #'s

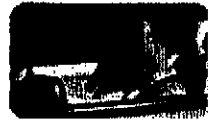
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**Find Your Next****2013 Ford E-Series Van - Price With True Market Value®**[Overview](#)[Pricing](#)[Photos](#)[Inventory](#)[Dealers](#)[More...](#)**E-250 Cargo Van**

(4.6L V8 FFV 4-speed Automatic)

[View Photos](#)**Next Step****True Market Value®****\$28,921**

→ See PAGE 2

Invoice  
\$29,302MSRP  
\$31,835

\*Price as configured

STATE CONTRACT COMPARISON

Item # 12

## Fixed Side/Fixed Rear Cargo Door

## Glass

Black Rear Step Bumper	\$145	\$170	\$155
Insulation Package	\$158	\$185	\$168
Medium Flint	\$0	\$0	\$0
Oxford White	\$0	\$0	\$0
Heavy Duty Trailer Towing Package	\$337	\$395	\$360
Class II/III/IV			
Vinyl Rear Floor Covering	\$56	\$65	\$59
Destination Fee	\$995	\$995	\$995
Advertising Fee <small>note</small>	Unavailable		

## Regional Adjustment

for Zip Code:   (\$87)

## Color Adjustment

(\$56)

## Total Price

\$29,302 \$31,835 \$28,921

## Incentives &amp; Rebates

(\$2,000)

Customer Cash Adjusted True Market  
Value

BASE PRICE — \$26,921

Next Step

\* Explanation

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\* Explanation

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Discount

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Item # 12





**Commission Meeting Agenda  
6/27/2013 5:00 PM  
2013 - Sheriff Motorcycle**

---

**Department:** Finance Department - Fleet Management

**Caption:** Approve the replacement of two motorcycles of the Sheriff's Office, Traffic Division

**Background:** The Sheriff's Office is requesting the replacement of tow older modle motorcycles due to the extreme conditons the motorcycles operate in. One replacement is asset # 994201 which is a 2003 Harley Davidson with 86,003 miles on it. The other motorcycle is a 2005 Harley Davidson, asset # 994201 with 54,136 with an extensive maintenance record.

**Analysis:** The Procurement Department published a competitive bid using the Demand Star application for the Honda Police Motorcycle, Bid #: 13-140, only one bidder GJ&L, Inc at \$21,706.

**Financial Impact:** The Police Motorcycle will be purchased at \$21706.00 each for a total of \$43,412.00

**Alternatives:** 1. Approve the request 2 Disapprove the request.

**Recommendation:** Approve the replacement of the two motorcycles and declare the replace motocycles as surplus and available for auction

**Funds are Available in the Following Accounts:** Sale Tax VI Public Safety Vehicles

**REVIEWED AND APPROVED BY:**

**Finance.  
Procurement.**


Cover Memo

Item # 13

**Law.**  
**Administrator.**  
**Clerk of Commission**

---


**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>RCSO</b>		Department Number <b>273-03-1310</b>		Date: <b>6/11/2012</b>	
Vehicle Description: <b>2003 Harley Davidson</b>			Asset #: <b>994201</b>		
Assigned Use:					
Traffic Division RCSO					
<b>Signature of Director/Elected Official</b>					
Actual Age: <b>10</b>		Current miles/hours: <b>86,003</b>		Purchase Price: <b>\$14,690.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>10</b>	<b>8</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>2</b>
Evaluation Points <b>29</b>			Policy Evaluation Results: <b>Needs immediated consideration for replacement</b>		
Fleet Managers Recommendation:					
<p>Police motorcycle is operated under more extreme conditions than a regular motorcycle and as a result will accumulate higher maintenance cost.</p> <div style="text-align: right;">               Ron Crowden              Fleet Manager           </div>					
<div style="border-top: 1px solid black; padding-top: 5px;"> <b>Donna B. Williams</b>  <b>Director, Finance Department</b> </div>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$21,706</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>RCSO</b>		Department Number <b>273-03-1310</b>		Date: <b>6/11/2012</b>	
Vehicle Description: <b>2005 Harley Davidson</b>			Asset #: <b>994201</b>		
Assigned Use:					
Traffic Division RCSO					
<b>Signature of Director/Elected Official</b>					
Actual Age: <b>8</b>		Current miles/hours: <b>54,136</b>		Purchase Price: <b>\$14,577.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>8</b>	<b>5</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>3</b>
Evaluation Points <b>25</b>			Policy Evaluation Results: <b>Qualifies for replacement</b>		
Fleet Managers Recommendation:					
<p>Police motorcycle is operated under more extreme conditions than a regular motorcycle and as a result will accumulate higher maintenance cost.</p> <div style="text-align: right;">   <b>Ron Crowden</b>  <b>Fleet Manager</b> </div>					
<b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$ 21,706</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

## 2012 HONDA ST1300PA POLICE MOTORCYCLE

**SHERIFF'S OFFICE-POLICE MOTORCYCLE - BID OPENING 05/21/13 @ 11:00**

<b>BID 13-140</b>	<b>G J &amp; L Incorporated</b>
<b>Year</b>	2012
<b>Make</b>	Honda
<b>Model</b>	ST1300PA
<b>5.01 Bid Price Bike</b>	\$17,500.00
<b>6.00 Emergency Equipment</b>	
<b>6.01 Auxiliary Lighting</b>	\$4,110.00
<b>7.00 Specialty Items</b>	
<b>7.01 2 Extra Keys</b>	\$16.00
<b>7.02 Manuals</b>	\$80.00
<b>Total Bid Price Each</b>	\$21,706.00
<b>Total Bid Price (2)</b>	<b>\$43,412.00</b>
<b>Delivery Date</b>	45 ARO

## Invitation to Bid

Sealed bids will be received at this office on Tuesday, May 21, 2013 @ 11:00 a.m. for furnishing:

**Bid Item 13-140                      Honda Police Motorcycles for Fleet Management**

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams  
Procurement Department  
530 Greene Street - Room 605  
Augusta, Georgia 30901  
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department. **All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, May 10, 2013 @ 5:00 P.M. No bid will be accepted by fax, all must be received by mail or hand delivered.**

**The local bidder preference program is applicable to this project. To be approved as a local bidder and receive bid preference an eligible bidder must submit a completed and signed written application to become a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project. An eligible bidder who fails to submit an application for approval as a local bidder at least thirty (30) days prior to the date bids are received on an eligible local project, and who otherwise meets the requirements for approval as a local bidder, will not be qualified for a bid preference on such eligible local project.**

No Bid may be withdrawn for a period of **90** days after time has been called on the date of opening.

*Invitation for bids and specifications.* An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

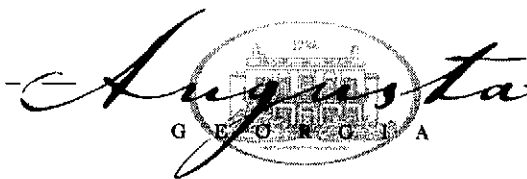
Augusta Chronicle	April 18, 25, May 2, 9, 2013
Metro Courier	April 24, 2013

Revised: 3/7/2013

**Bid Item #13-140**  
**Honda Police Motorcycles**  
**for the City of Augusta - Fleet Management Department**  
**Bid Opening Date: Tuesday, May 21, 2013 @ 11:00 a.m.**

<b>Vendors</b>	<b>Street &amp; Trail Motorsports 4277 Washington Rd Evans, GA 30809</b>	<b>Honda of Cool Springs 1096 W McEwen Dr Franklin, TN 37067</b>	<b>First Coast Honda 2000 North Ponce De Leon Blvd St Augustine, FL 32084</b>	<b>Cycle World of Athens 4225 Atlanta Hwy Bogart, GA 30622</b>	<b>Aiken Motorcycle Sales &amp; Service 2129 Whiskey Rd Aiken, SC 29803</b>	<b>GJ &amp; L Inc 2531 Peach Orchard Rd Augusta, GA 30906</b>	
Attachment B		<b>Withdrew Bid Submittal</b>				<b>Yes</b>	
E-Verify Number		<b>Withdrew Bid Submittal</b>				<b>267745</b>	
SAVE Form		<b>Withdrew Bid Submittal</b>				<b>Yes</b>	
5.00 Equipment Requirements							
5.01 ST1300PA H Motorcycle		<b>Withdrew Bid Submittal</b>				<b>\$17,500.00</b>	
6.00 Equipment Requirements							
6.01 Auxiliary Lighting		<b>Withdrew Bid Submittal</b>				<b>\$4,110.00</b>	
7.00 Specialty Items							
7.01 Keys		<b>Withdrew Bid Submittal</b>				<b>\$16.00</b>	
7.02 Manuels		<b>Withdrew Bid Submittal</b>				<b>\$80.00</b>	
Delivery Date		<b>Withdrew Bid Submittal</b>				<b>45 Days ARO</b>	

Item # 13

**FINANCE DEPARTMENT**

Donna B. Williams, CGFM  
Director

Ron Crowden  
Fleet Manager

**MEMORANDUM**

**TO: MS. GERI SAMS**

**FROM: RON CROWDEN**

**SUBJECT: BID AWARD REQUEST-BID 13-140**

**DATE: MAY 22, 2013**

---

Fleet Management would like to request the bid award for bid 13-140, which opened on May 21<sup>st</sup> at 11:00 AM, to be awarded to GJ&L, Inc, of Augusta, Georgia. The vendor was the sole bidder for this bid and met all bid specifications required by Augusta.

Please let us know when the vendor paperwork is completed on this award so that we may move forward with the purchase process.

If you have any questions or concerns, please contact me.

Best Personal Regards,

Ron Crowden  
Fleet Manager



User: **Mills, Phyllis** Organization: **City of Augusta, GA (Augusta Commission)**[Logout](#) | [Help](#)[My DemandStar](#) [Buyers](#) [Account Info](#)[Log Bid](#) [\[View Bids\]](#) [Log Quote](#) [View Quotes](#) [Supplier Search](#) [Build Broadcast List](#) [Reports](#)

## Planholders List

Member Name City of Augusta, GA (Augusta Commission)

Bid Number ITB-13-140-0-2013/PJM

Bid Name Honda Police Motorcycle

1 Document(s) found for this bid

4 Planholder(s) found.

[Add Planholder](#)

Supplier Name ▲	Phone	Fax	Doc Count	Attributes	Programs	Actions
<a href="#">Enforcement Motors, Inc.</a>	2087726101	2082797207	1			<a href="#">Documents</a>
<a href="#">Harley-Davidson Motor Company</a>	4143438603	4143438781	1			<a href="#">Documents</a>
<a href="#">Onvia, Inc. - Content Department</a>	2063739500	8882637801	1			<a href="#">Documents</a>
<a href="#">Setcom Corporation</a>	6509658020	6509651193	1			<a href="#">Documents</a>

Page 1 of 1

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**ATTN: TREVOR CLAY  
HONDA OF COOL SPRINGS  
1096 WEST MCEWEN DRIVE  
FRANKLIN, TN 37067**

**ATTN: BOBBY RUSSELL  
CYCLE WORLD OF ATHENS  
4225 ATLANTA HIGHWAY  
BOGART, GA 30622**

**ATTN: DAVID HEATH  
STREET & TRAIL MOTORSPORTS  
4277 WASHINGTON ROAD  
EVANS, GA 30809**

**ATTN: JOEY HOPKINS  
AUGUSTA KAWASAKI SUZUKI  
2531 PEACH ORCHARD ROAD  
AUGUSTA, GA 30906**

**ATTN: MARSHA HOPKINS  
AIKEN MOTORCYCLE SALES  
2129 WHISKEY ROAD  
AIKEN, SC 29803**

**Ron Crowden  
Fleet Management  
Broad Street**

**Russell Sanders  
Fleet Management  
Broad Street**

**Yvonne Gentry  
LSBOP  
3<sup>rd</sup> Floor  
Municipal Building**

**Bid Item 13-140 Honday Police  
Motorcycle mailed 4/18/13**

**Bid Item 13-140  
Honda Police Motorcycle  
For Fleet Management  
Bid Due: Tues. 5/21/13 @ 11:00 a.m.**



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
2013 - Tax Assessor Vehicles**

---

**Department:** Finance Department - Fleet Management

**Caption:** Request to replace two vehicles of the Tax Assessor's Office.

**Background:** Several years ago the Tax Assessor changed from personally owned vehicles used for field assessing to Government vehicles. The vehicles he was provided were turn-ins from other Departments.

The Tax Assessor is requesting to replace two vehicles; a 1998 Ford Crown Victoria, asset number 984101 with 157,186 miles on it. The other vehicle is a 984140, a 1998 Ford Escort with 155,264 miles on it. The vehicle assessments are attached for your review.

**Analysis:** The Procurement Department published a competitive bid using the Demand Star application for the Ford F-150 on Bid 12-213. Bids were received from two vendors; Allan Vigil Ford at \$17,858.00 and Bobby Jones Ford at \$17,754.00 which was the low bidder. See attached documents.

**Financial Impact:** The request is for 2 F-150's at \$17,754 each for a total of \$35,508.

**Alternatives:** 1. Approve the Request 2. Disapprove the request

**Recommendation:** Approve the request for 2 F-150's and declare the replaced vehicles as surplus and available for auction.

**Funds are Available in the Following Accounts:** Capital Outlay: 272-01-6440/5422210

**REVIEWED AND APPROVED BY:**

Cover Memo

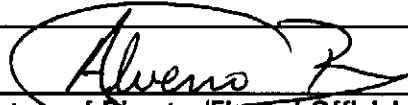
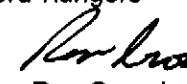
Item # 14

**Finance.**  
**Procurement.**  
**Law.**  
**Administrator.**  
**Clerk of Commission**

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# FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION

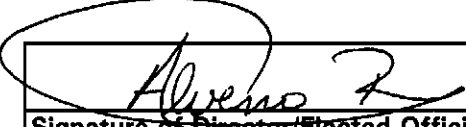

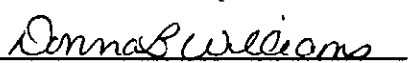
## REPLACEMENT CRITERIA FORM

Department Name: <b>Tax Assessor</b>		Department Number <b>101015710</b>		Date: <b>6/5/2013</b>	
Vehicle Description: <b>1998 Ford Crown Victoria</b>			Asset #: <b>984103</b>		
Assigned Use:					
Transportation for Assessors to obtain information on properties				 <b>Signature of Director/Elected Official</b>	
Actual Age: <b>15</b>		Current miles/hours: <b>157,186</b>		Purchase Price: <b>\$11,757.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>15</b>	<b>15</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>2</b>
Evaluation Points <b>38</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:					
<p>The vehicles age plus accumulating maintenance cost justifies replacement. Since Ford Rangers are no longer in production we will replace it with F-150, 6 cylinder</p> <div style="text-align: right;">   <b>Ron Crowden</b>  <b>Fleet Manager</b> </div>					
 <b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$17,754.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

### RANGES

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Tax Assessor</b>		Department Number <b>101015710</b>		Date: <b>6/5/2013</b>	
Vehicle Description: <b>1998 Ford Escort</b>			Asset #:		<b>984140</b>
Assigned Use:  Transportation for Assessors to obtain information on properties					
			 Signature of Director/Elected Official		
Actual Age: <b>15</b>		Current miles/hours: <b>155,264</b>		Purchase Price: <b>\$11,757.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>15</b>	<b>15</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>2</b>
Evaluation Points <b>38</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:  The vehicles age plus accumulating maintenance cost justifies replacement. Since Ford Rangers are no longer in production we will replace it with F-150, 6 cylinder					
 Ron Crowden Fleet Manager					
 <b>Donna B. Williams</b> Director, Finance Department					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$17,754.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

**AUGUSTA, GEORGIA**

## 2013 6,000 GVW PICKUP TRUCKS

## FOR ALL DEPARTMENTS-6,000 GVW TRUCKS-BID OPENING 11/27/12 @ 11:00

BID 12-213	Allan Vigil Ford	Bobby Jones Ford	Allan Vigil Ford	Bobby Jones Ford
Year	2013	2013		
Brand	Ford	Ford		
Model	F150	F150		
Delivery Date	90 Days	90-120 Days		
5.01 Model -6,000-RC-4x2 (3.7L)	\$16,286.00	\$16,550.00	5.01	\$16,286.00 \$16,550.00
5.02 Model -6,000-EC-4x2 (3.7L)	\$22,090.00	\$18,902.00		
5.03 Model - 6,000-EC-4x2 (5.0L)	\$19,489.00	\$19,693.00		
5.04 Model - 6,000-EC-4x4 (5.0L)	\$22,188.00	\$22,511.00		
5.05 Model - 6,000-CC-4x2 (5.0L)	\$23,075.00	\$23,299.00		
5.06 Model - 6,000-CC-4x4 (5.0L)	\$25,497.00	\$25,988.00		
5.07 Speed Control	187.00	187.00		
5.08 Tilt Steering Wheel	0.00	0.00		
5.09 HD Cooling Package	n/a	n/a		
5.10 HD Electrical Package	n/a	n/a		
5.11 HD Suspension Package	n/a	n/a		
5.12 Skid Plate Package 4x4	137.00	137.00		
5.13 Minimum 8 Foot Bed	279.00	278.00		
5.14 Trailer Tow Package	320.00	320.00		
6.00 OUTFITTER'S SPECIALTY ITEMS				
6.01 Fire Extinguisher	110.00	46.00	6.01	110.00 46.00
6.02 Three Plug Outlet Receptacle	67.00	55.00		
6.03 Bed Liner	325.00	300.00	6.03	325.00 300.00
6.04 ToolBox	350.00	240.00	6.04	350.00 240.00
6.05 Class III Trailer Hitch	380.00	230.00		
6.06 Trailer Wiring	0.00	25.00		
6.07 2" Trailer Ball	30.00	10.00		
6.08 Window Tint-RC	120.00	110.00	6.08	120.00 110.00
6.09 Window Tint-EC	135.00	125.00		
6.10 Window Tint-CC	155.00	135.00		
6.11 Safety Cone Holder	161.00	60.00		
6.12 Safety Cones	130.00	120.00		
7.00 ALERT WARNING SYSTEMS				
7.01 Backup Alarm	55.00	62.00	7.01	55.00 62.00
7.02 Cab Mount LED flashing Light	612.00	446.00	7.02	612.00 446.00
<b>TOTAL</b>	<b>\$17,858.00</b>	<b>\$17,754.00</b>	<b>TOTAL</b>	<b>\$17,858.00 \$17,754.00</b>

## Invitation to Bid

Sealed bids will be received at this office on Tuesday, November 27, 2012 @ 11:00 a.m. for furnishing:

<b>Bid Item 12-213</b>	<b>6000 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-214</b>	<b>8500 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-215</b>	<b>10,000 GVW Pickup Truck for Fleet Management</b>

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams  
Procurement Department  
530 Greene Street - Room 605  
Augusta, Georgia 30901  
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department. **All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, November 9, 2012 @ 5:00 p.m. No bid will be accepted by fax, all must be received by mail or hand delivered.**

No Bid may be withdrawn for a period of **90** days after time has been called on the date of opening.

*Invitation for bids and specifications.* An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Augusta Chronicle	October 18, 25, November 1, 8, 2012
Metro Courier	October 24, 2012

cc:	Tameka Allen	Deputy Administrator
	Ron Crowden	Fleet Management
	Russell Sanders	Fleet Management



<b>Bid Item #12-213</b> <b>6000 GVW Pickup Truck</b> <b>for Augusta, Georgia - Fleet Department</b> <b>Bid Opening Date: Tuesday, November 27, 2012 @ 11:00 a.m.</b>			
Vendors		Allan Vigil Ford Lincoln Mercury 6790 Mount Zion Boulevard	Bobby Jones Ford 3480 Wrightsboro Road Augusta, GA 30909
Attachment B		Yes	Yes
E-Verify Number		94460	117480
SAVE Form		Yes	Yes
Delivery Time		8-10 weeks	90-120 days
<b>5.00 Vehicle/Options Required</b>			
5.01	Full-Size Truck-Reg Cab	\$16,286.00	\$16,550.00
5.02	Full-Size Truck-Ext Cab	\$22,090.00	\$18,902.00
5.03	Full-Size Truck-Ext CabSW	\$19,489.00	\$19,683.00
5.04	Full-Size Truck-Ext Cab	\$22,188.00	\$22,511.00
5.05	Full-Size Truck-Crew Cab	\$23,075.00	\$23,299.00
5.06	Full-Size Truck-Crew Cab4	\$25,497.00	\$25,988.00
5.07	Speed Control	\$187.00	\$187.00
5.08	Tilt Steering Wheel	No Charge	standard
5.09	Heavy Duty Cooling Pack	n/a	n/a
5.10	Heavy Duty Electrical Pack	n/a	n/a
5.11	Heavy Duty Suspension Pk	n/a	\$1,279.00
5.12	Skid Plate Package 4X4	\$137.00	\$137.00
5.13	Roof Clearance Lights	\$47.00	\$592.00
5.14	Speed Control/Tilt Steering	\$197.00	\$200.00
5.15	Skid Plate Pack (4X4 only)	\$84.00	\$85.00
		2.01-5.04 \$279.00 5.05-5.06	
5.13	Minimum 8 Foot Bed	\$1125.00	\$278.00
5.14	Trailer Tow Package	\$320.00	\$320.00
<b>6.00 Outfitter's Specialty Items</b>			
6.01	Fire Extinguisher	\$110.00	\$46.00
6.02	Outlet Receptacle	\$67.00	\$55.00
6.03	Bedliner	\$325.00	\$300.00
6.04	Toolbox	\$350.00	\$240.00
6.05	Trailer Hitch	\$380.00	\$230.00
6.06	Trailer Wiring	included w/6.05	\$25.00
6.07	Trailer Ball	\$30.00	\$10.00
6.08	Window Tint, Reg Cab	\$120.00	\$110.00
6.09	Window Tint, Ext Cab	\$135.00	\$125.00
6.10	Window Tint, Crew Cab	\$155.00	\$135.00
6.11	Safety Cone Holder	\$161.00	\$60.00
6.12	Safety Cones	\$130.00	\$120.00
<b>7.00 Alert Warning Systems</b>			
7.01	Backup Alarm	\$55.00	\$62.00
7.02	Magnetic LED Light	\$612.00	\$446.00
<b>The following vendors did not respond:</b> <b>Thomposn Motor Cent / 21587 Washington Rd. / Thomson, GA 30824</b> <b>Hardy Chev Pontiac / 1249 Charles Hardy Parkway / Dallas, GA 30157</b> <b>Team Ford of Marietta / 869 Cobb Parkway / Marietta, GA 30060</b>			

**FINANCE DEPARTMENT**

Donna B. Williams, CGFM  
Director

Ron Crowden  
Fleet Manager

**MEMORANDUM**

**TO: MS. GERI SAMS, DIRECTOR of PROCUREMENT**

**FROM: RON CROWDEN**

**SUBJECT: PARTIAL BID AWARD REQUEST-BID 12-213**

**DATE: FEBRUARY 18, 2013**

---

Fleet Management would like to request the bid award for the attached compilations of bid 12-213, which opened on November 27<sup>th</sup> at 11:00, to be awarded to Bobby Jones Ford of Augusta, Georgia. The vendor was the low bidder for these compilations of the bid and met all bid specifications required by Augusta.

Also, we would like to request vendor approval of the Local Vendor Preference for an attached compilation of the bid.

Please let us know when the vendor paperwork is completed on this award so that we may move forward with the purchase process.

If you have any questions or concerns, please contact me.

Best Personal Regards,

A handwritten signature in cursive script that reads "Ron Crowden".

Ron Crowden  
Fleet Manager

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## Planholders List

**Member Name** City of Augusta, GA (Augusta Commission)**Bid Number** ITB-12-213-0-2012/PJM**Bid Name** 6000 GVW Pickup Truck

4 Planholder(s) found.

Supplier Name ▲	City	State	Phone	Fax
Maroone Chevrolet of Pembroke Pines	Pembroke Pines	FL	9544472150	9544338503
Onvia, Inc. - Content Department	Seattle	WA	2063739500	8882637801
Sam Swope Auto Group LLC	louisville	KY	9014135086	9013811491
Wade Ford Inc.	Smyrna	GA	6783853452	7704332412

Page 1 of 1

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Item # 14

**Bobby Jones Ford**  
Attn: Rick Childs  
3480 Wrightsboro Road  
Augusta, GA 30909

**Gordon Chevrolet**  
Attn: Fleet Sales  
2031 Gordon Highway  
Augusta, GA 30909

**Allan Vigil Ford Lincoln Mercury**  
Attn: Robert Burtner  
6790 Mount Zion Boulevard  
Morrow, GA 30260

**Legacy Ford, Inc**  
Attn: Bennie Waldrop  
413 Industrial Boulevard  
McDonough, GA 30253

**Terry Cullen Southlake Chevrolet**  
Attn: Allen Jolly  
1250 Battle Creek Road  
Jonesboro, GA 30236

**Thomson Motor Centre**  
Attn: Fleet Sales  
2158 Washington Rd. NE  
Thomson, GA 30824

**Milton Ruben**  
Attn: Fleet Sales  
3516 Washington Rd  
Martinez, GA 30907

**Yvonne Gentry**  
Augusta DBE Office

**Ron Crowden**  
Augusta Fleet Department

**Russell Sanders**  
Augusta Fleet Department

**Bid Item #12-213**  
Mailed out October 18, 2012

**Bid Item #12-213**  
6000 GVW Pickup Truck  
For Augusta Fleet Department  
Due Date: Tues 11/27/12 @ 11:00 a.m.



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
2013 - Traffic Engineering Vehicles**

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<b>Department:</b>	Finance Department - Fleet Management Division
<b>Caption:</b>	Request approval for the replacement of 4 trucks for Traffic Engineering.
<b>Background:</b>	Within Traffic Engineering there are two sections: Signs and Signals. In 1998-2000 the F-150 was the truck of choice for work trucks within the general fund. For the most part Traffic Engineering consisted of F-150's and Bucket Trucks. Over time we have seen that the F-150 was too small for work in the Sign section as it is required to carry numerous steel poles and signs which stress' the suspension of the truck. We are therefore requesting they be replaced with the F-250. The units being replaced are assets: 1) 994174 a 1999 F-150 with 214,320 miles, 2) 994176 a 1999 Ford F-150 with 155,731 miles, 3) 994178 a 1999 F-150 with 208,584 miles and 4) 984141 a 1999 F-150 with 181,251 miles.
<b>Analysis:</b>	The Procurement Department published a competitive bid using the Demand Star application for the Ford F-150, 4X4 , Bid 12-213. Bids were received from two venders; Allan Vigil Ford at \$21,806.00 and Bobby Jones Ford at \$21,497.00 which was the low bidder. See attached documents. The F-250's were published on Bid 12-213 and only two bid were received by Procurement; Allan Vigil Ford at \$23583.00 and Bobby Jones Ford at \$23,572.
<b>Financial Impact:</b>	Two F-150's at \$21,497 = \$42,994.00, and two F-250's at \$23,572.00 = \$47,144.00. A total of all 4 is \$90,116.00 from Bobby Jones Ford.
<b>Alternatives:</b>	1.) Approve the request. 2.) Approve the request in part. 3.) Disapprove the request.
<b>Recommendation:</b>	Approve the replacements of the trucks as stated in the background and declare the replaced trucks as excess and available for auction

**Funds are Available  
in the Following  
Accounts:**

Capital Outlay: 272-01-6440/5422210

**REVIEWED AND APPROVED BY:**

**Finance.**

**Procurement.**

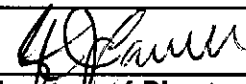


**Law.**

**Administrator.**

**Clerk of Commission**

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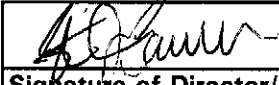


**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Traffic Engineering</b>		Department Number <b>101-04-1710</b>		Date: <b>6/4/2013</b>	
Vehicle Description: <b>1999 Ford F-150</b>			Asset #:		<b>994174</b>
Assigned Use:					
Truck is used for sign maintenance, carries metal sign poles and signs for signs needing repairs				 <b>Signature of Director/Elected Official</b>	
Actual Age: <b>14</b>		Current miles/hours: <b>214,320</b>		Purchase Price: <b>\$14,928.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>14</b>	<b>21</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>3</b>
Evaluation Points <b>48</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:					
Vehicles miles and accumulated maintenance cost necessitates replacement					
 <b>Ron Crowden</b> <b>Fleet Manager</b>					
 <b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$21,497</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**



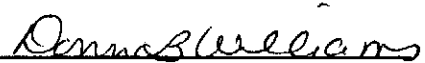
Department Name: <b>Traffic Engineering</b>		Department Number <b>101-04-1710</b>		Date: <b>6/4/2013</b>	
Vehicle Description: <b>1999 Ford F-150</b>			Asset #: <b>994176</b>		
Assigned Use:  Truck is used for sign maintenance, carries metal sign poles and signs for signs needing repairs					
			 Signature of Director/Elected Official		
Actual Age: <b>14</b>		Current miles/hours: <b>155,731</b>		Purchase Price: <b>\$14,928.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>14</b>	<b>15</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>3</b>
Evaluation Points <b>41</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:  Vehicles miles and accumulated maintenance cost necessitates replacement. Replace with F-250 due to the weight of the signs and posts					
 Ron Crowden Fleet Manager					
 <b>Donna B. Williams</b> Director, Finance Department					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$21,497</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		



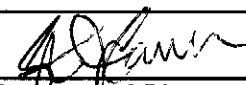


**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Traffic Engineering</b>		Department Number <b>101-04-1710</b>		Date: <b>6/4/2013</b>	
Vehicle Description: <b>1999 Ford F-150</b>			Asset #: <b>994178</b>		
Assigned Use:  Truck is used for sign maintenance, carries metal sign poles and signs for signs needing repairs					
			 Signature of Director/Elected Official		
Actual Age: <b>14</b>		Current miles/hours: <b>208,584</b>		Purchase Price: <b>\$14,928.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>14</b>	<b>20</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>3</b>
Evaluation Points <b>47</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:  Vehicles miles and accumulated maintenance cost necessitates replacement					
 Ron Crowden Fleet Manager					
 <b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$23,572.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

**AUGUSTA, GEORGIA**  
**FINANCE DEPARTMENT-FLEET MANAGEMENT DIVISION**  
**REPLACEMENT CRITERIA FORM**

Department Name: <b>Traffic Engineering</b>		Department Number <b>101-04-1710</b>		Date: <b>6/4/2013</b>	
Vehicle Description: <b>1999 Ford F-150</b>			Asset #:		<b>984141</b>
Assigned Use:					
Truck is used for sign maintenance, carries metal sign poles and signs for signs needing repairs			 <b>Signature of Director/Elected Official</b>		
Actual Age: <b>14</b>		Current miles/hours: <b>181,251</b>		Purchase Price: <b>\$16,899.00</b>	
<b>Life Expectancy Criteria Requirements -(Policy Evaluation)</b>					
Age:	Miles or Hours	Type of Service	Reliability	Maint/Repair	Condition:
<b>14</b>	<b>18</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>3</b>
Evaluation Points <b>44</b>			Policy Evaluation Results: <b>Needs immediate consideration for replacement</b>		
Fleet Managers Recommendation:					
Vehicles miles and accumulated maintenance cost necessitates replacement. Replace with F-250 due to the weight of the signs and posts  <div style="text-align: right;">   <b>Ron Crowden</b>  <b>Fleet Manager</b> </div>					
 <b>Donna B. Williams</b> <b>Director, Finance Department</b>					
Replacement Date: <b>2013</b>			Fiscal Year Replacement: <b>2013</b>		
Estimated Replacement Cost: <b>\$23,572.00</b>			Funding Source: <b>General Fund Capital Outlay</b>		

**RANGES**

Under 18 Points	Excellent	18 to 22 Points	Good
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		
23 to 27 Points	Qualifies for Replacement		
28 Points or more	Needs immediate consideration for replacement		

## 2013 6,000 GVW PICKUP TRUCKS

## FOR ALL DEPARTMENTS-6,000 GVW TRUCKS-BID OPENING 11/27/12 @ 11:00

BID 12-213	Allan Vigil Ford	Bobby Jones Ford	Allan Vigil Ford	Bobby Jones Ford
Year	2013	2013		
Brand	Ford	Ford		
Model	F150	F150		
Delivery Date	90 Days	90-120 Days		
5.01 Model -6,000-RC-4x2 (3.7L)	\$16,286.00	\$16,550.00		
5.02 Model -6,000-EC-4x2 (3.7L)	\$22,090.00	\$18,902.00		
5.03 Model - 6,000-EC-4x2 (5.0L)	\$19,489.00	\$19,693.00	5.03	\$19,489.00 \$19,693.00
5.04 Model - 6,000-EC-4x4 (5.0L)	\$22,188.00	\$22,511.00		
5.05 Model - 6,000-CC-4x2 (5.0L)	\$23,075.00	\$23,299.00		
5.06 Model - 6,000-CC-4x4 (5.0L)	\$25,497.00	\$25,988.00		
5.07 Speed Control	187.00	187.00		
5.08 Tilt Steering Wheel	0.00	0.00		
5.09 HD Cooling Package	n/a	n/a		
5.10 HD Electrical Package	n/a	n/a		
5.11 HD Suspension Package	n/a	n/a		
5.12 Skid Plate Package 4x4	137.00	137.00		
5.13 Minimum 8 Foot Bed	279.00	278.00		
5.14 Trailer Tow Package	320.00	320.00	5.14	320.00 320.00
6.00 OUTFITTER'S SPECIALTY ITEMS				
6.01 Fire Extinguisher	110.00	46.00	6.01	110.00 46.00
6.02 Three Plug Outlet Receptacle	67.00	55.00		
6.03 Bed Liner	325.00	300.00	6.03	325.00 300.00
6.04 ToolBox	350.00	240.00	6.04	350.00 240.00
6.05 Class III Trailer Hitch	380.00	230.00	6.05	380.00 230.00
6.06 Trailer Wiring	0.00	25.00	6.06	0.00 25.00
6.07 2" Trailer Ball	30.00	10.00	6.07	30.00 10.00
6.08 Window Tint-RC	120.00	110.00		
6.09 Window Tint-EC	135.00	125.00	6.09	135.00 125.00
6.10 Window Tint-CC	155.00	135.00		
6.11 Safety Cone Holder	161.00	60.00		
6.12 Safety Cones	130.00	120.00		
7.00 ALERT WARNING SYSTEMS				
7.01 Backup Alarm	55.00	62.00	7.01	55.00 62.00
7.02 Cab Mount LED Flashing Light	612.00	446.00	7.02	612.00 446.00
<b>TOTAL</b>	<b>\$21,806.00</b>	<b>\$21,497.00</b>	<b>TOTAL</b>	<b>\$21,806.00 \$21,497.00</b>

## 2013 6,000 GVW PICKUP TRUCKS

## FOR ALL DEPARTMENTS-6,000 GVW TRUCKS-BID OPENING 11/27/12 @ 11:00

BID 12-213	Allan Vigil Ford	Bobby Jones Ford	Allan Vigil Ford	Bobby Jones Ford
Year	2013	2013		
Brand	Ford	Ford		
Model	F150	F150		
Delivery Date	90 Days	90-120 Days		
5.01 Model -6,000-RC-4x2 (3.7L)	\$16,286.00	\$16,550.00		
5.02 Model -6,000-EC-4x2 (3.7L)	\$22,090.00	\$18,902.00		
5.03 Model - 6,000-EC-4x2 (5.0L)	\$19,489.00	\$19,693.00	5.03	\$19,489.00 \$19,693.00
5.04 Model - 6,000-EC-4x4 (5.0L)	\$22,188.00	\$22,511.00		
5.05 Model - 6,000-CC-4x2 (5.0L)	\$23,075.00	\$23,299.00		
5.06 Model - 6,000-CC-4x4 (5.0L)	\$25,497.00	\$25,988.00		
5.07 Speed Control	187.00	187.00		
5.08 Tilt Steering Wheel	0.00	0.00		
5.09 HD Cooling Package	n/a	n/a		
5.10 HD Electrical Package	n/a	n/a		
5.11 HD Suspension Package	n/a	n/a		
5.12 Skid Plate Package 4x4	137.00	137.00		
5.13 Minimum 8 Foot Bed	279.00	278.00		
5.14 Trailer Tow Package	320.00	320.00	5.14	320.00 320.00
6.00 OUTFITTER'S SPECIALTY ITEMS				
6.01 Fire Extinguisher	110.00	46.00	6.01	110.00 46.00
6.02 Three Plug Outlet Receptacle	67.00	55.00		
6.03 Bed Liner	325.00	300.00	6.03	325.00 300.00
6.04 ToolBox	350.00	240.00	6.04	350.00 240.00
6.05 Class III Trailer Hitch	380.00	230.00	6.05	380.00 230.00
6.06 Trailer Wiring	0.00	25.00	6.06	0.00 25.00
6.07 2" Trailer Ball	30.00	10.00	6.07	30.00 10.00
6.08 Window Tint-RC	120.00	110.00		
6.09 Window Tint-EC	135.00	125.00	6.09	135.00 125.00
6.10 Window Tint-CC	155.00	135.00		
6.11 Safety Cone Holder	161.00	60.00		
6.12 Safety Cones	130.00	120.00		
7.00 ALERT WARNING SYSTEMS				
7.01 Backup Alarm	55.00	62.00	7.01	55.00 62.00
7.02 Cab Mount LED Flashing Light	612.00	446.00	7.02	612.00 446.00
<b>TOTAL</b>	<b>\$21,806.00</b>	<b>\$21,497.00</b>	<b>TOTAL</b>	<b>\$21,806.00 \$21,497.00</b>

## 8500 GVW TRUCKS

## FOR ALL DEPARTMENTS-8500 GVW TRUCKS-BIDS OPENED 11/27/12 @ 11:00

BID 12-214	Allan Vigil Ford	Bobby Jones Ford	Allan Vigil Ford	Bobby Jones Ford
Year	2013	2013		
Brand	Ford	Ford		
Model	F250	F250		
Delivery Date	60-90 Days	90-120 Days		
5.01 Model -8,500-RC-4x2	\$19,290.00	\$19,726.00		
5.02 Model - 8,500-RC-4x4	\$21,494.00	\$22,038.00		
5.03 Model - 8,500-EC-4x2	\$21,388.00	\$21,793.00	5.03	\$21,388.00 \$21,793.00
5.04 Model - 8,500 -EC-4x4	\$23,472.00	\$24,106.00		
5.05 Model - 8,500 -Crew Cab-4x2	\$22,586.00	\$23,070.00		
5.06 Model - 8,500 -Crew Cab-4x4	\$24,690.00	\$25,382.00		
5.07 Diesel Engine 6.0 L	6,687.00	6,787.00		
5.08 HD Cooling Package	0.00	n/a		
5.09 HD Electrical Package	0.00	n/a		
5.10 Rear Seat Deleted	n/a	n/a		
5.11 Pickup Box Deleted	-225.00	-281.00		
5.12 Trailer Tow Mirrors	0.00	0.00		
5.13 Roof Clearance Lights	47.00	592.00		
5.14 Speed Control/Tilt Steering	197.00	200.00		
5.15 Skid Plate Package 4x4	84.00	85.00		
6.00 OUTFITTER'S SPECIALTY ITEMS				
6.01 Fire Extinguisher	101.00	46.00	6.01	101.00 46.00
6.02 Three Plug Outlet Receptacle	67.00	55.00		
6.03 Bed Liner	325.00	300.00	6.03	325.00 300.00
6.04 Electric Brake Controller	210.00	125.00	6.04	210.00 125.00
6.05 8' Service Body	4,795.00	4,550.00		
6.06 Service Body Bumper-Ball Hitch	346.00	325.00		
6.07 Service Body Bumper-Pintle Hook	368.00	280.00		
6.08 Single Spotlight	333.00	295.00		
6.09 Dual Spotlights	600.00	590.00		
6.10 Tool Box-Alumunium	298.00	240.00	6.10	298.00 240.00
6.11 Class IV Trailer Hitch	45.00	225.00	6.11	45.00 225.00
6.12 Traller Wiring	75.00	25.00	6.12	75.00 25.00
6.13 Traller Ball	30.00	10.00		
6.14 Pintle Hook-Dual Purpose	135.00	125.00	6.14	135.00 125.00
6.15 Pipe Vise-Rigid Model 40195	350.00	258.00		
6.16 Tommy Gate Lift	2,332.00	2,250.00		
6.17 Window Tint-Regular Cab	125.00	110.00		
6.18 Window Tint-Extended Cab	145.00	125.00	6.18	145.00 125.00
6.19 Window Tint-Crew Cab	180.00	135.00		
6.20 Safety Cone Holder	161.00	60.00	6.20	161.00 60.00
6.21 Safety Cones-4	130.00	120.00		
7.00 ALERT WARNING SYSTEMS				
7.01 Backup Alarm	75.00	62.00	7.01	75.00 62.00
7.02 Magnetic LED Cab Light	550.00	360.00		
7.03 Cab Mount LED Light	625.00	446.00	7.03	625.00 446.00
				\$23,583.00 \$23,572.00

## Invitation to Bid

Sealed bids will be received at this office on Tuesday, November 27, 2012 @ 11:00 a.m. for furnishing:

<b>Bid Item 12-213</b>	<b>6000 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-214</b>	<b>8500 GVW Pickup Truck for Fleet Management</b>
<b>Bid Item 12-215</b>	<b>10,000 GVW Pickup Truck for Fleet Management</b>

Bids will be received by Augusta, GA Commission hereinafter referred to as the OWNER at the offices of:

Gerri A. Sams  
Procurement Department  
530 Greene Street - Room 605  
Augusta, Georgia 30901  
706-821-2422

Bid documents may be viewed on the Augusta, Georgia web site under the Procurement Department **ARCbid**. Bid documents may be obtained at the office of the Augusta, GA Procurement Department, 530 Greene Street – Room 605, Augusta, GA 30901. Documents may be examined during regular business hours at the offices of Augusta, GA Procurement Department. **All questions must be submitted in writing by fax to 706 821-2811 or by email to [procbidandcontract@augustaga.gov](mailto:procbidandcontract@augustaga.gov) to the office of the Procurement Department by Friday, November 9, 2012 @ 5:00 p.m. No bid will be accepted by fax, all must be received by mail or hand delivered.**

No Bid may be withdrawn for a period of **90** days after time has been called on the date of opening.

*Invitation for bids and specifications.* An invitation for bids shall be issued by the Procurement Office and shall include specifications prepared in accordance with Article 4 (Product Specifications), and all contractual terms and conditions, applicable to the procurement. **All specific requirements contained in the invitation to bid including, but not limited to, the number of copies needed, the timing of the submission, the required financial data, and any other requirements designated by the Procurement Department are considered material conditions of the bid which are not waiveable or modifiable by the Procurement Director.** All requests to waive or modify any such material condition shall be submitted through the Procurement Director to the appropriate committee of the Augusta, Georgia Commission for approval by the Augusta, Georgia Commission. Please mark BID number on the outside of the envelope.

Bidders are cautioned that acquisition of BID documents through any source other than the office of the Procurement Department is not advisable. Acquisition of BID documents from unauthorized sources places the bidder at the risk of receiving incomplete or inaccurate information upon which to base his qualifications.

GERI A. SAMS, Procurement Director

Augusta Chronicle	October 18, 25, November 1, 8, 2012
Metro Courier	October 24, 2012

cc:	Tameka Allen	Deputy Administrator
	Ron Crowden	Fleet Management
	Russell Sanders	Fleet Management

<b>Bid Item #12-213</b> <b>6000 GVW Pickup Truck</b> <b>for Augusta, Georgia - Fleet Department</b> <b>Bid Opening Date: Tuesday, November 27, 2012 @ 11:00 a.m.</b>			
Vendors		<b>Allan Vigil Ford</b> <b>Lincoln Mercury</b> <b>6790 Mount Zion</b> <b>Boulevard</b>	<b>Bobby Jones Ford</b> <b>3480 Wrightsboro</b> <b>Road</b> <b>Augusta, GA 30909</b>
<b>Attachment B</b>		Yes	Yes
<b>E-Verify Number</b>		94460	117480
<b>SAVE Form</b>		Yes	Yes
<b>Delivery Time</b>		8-10 weeks	90-120 days
<b>5.00 Vehicle/Options Required</b>			
5.01	Full-Size Truck-Reg Cab	\$16,286.00	\$16,550.00
5.02	Full-Size Truck-Ext Cab	\$22,090.00	\$18,902.00
5.03	Full-Size Truck-Ext CabSW	\$19,489.00	\$19,683.00
5.04	Full-Size Truck-Ext Cab	\$22,188.00	\$22,511.00
5.05	Full-Size Truck-Crew Cab	\$23,075.00	\$23,299.00
5.06	Full-Size Truck-Crew Cab4	\$25,497.00	\$25,988.00
5.07	Speed Control	\$187.00	\$187.00
5.08	Tilt Steering Wheel	No Charge	standard
5.09	Heavy Duty Cooling Pack	n/a	n/a
5.10	Heavy Duty Electrical Pack	n/a	n/a
5.11	Heavy Duty Suspension Pk	n/a	\$1,279.00
5.12	Skid Plate Package 4X4	\$137.00	\$137.00
5.13	Roof Clearance Lights	\$47.00	\$592.00
5.14	Speed Control/Tilt Steering	\$197.00	\$200.00
5.15	Skid Plate Pack (4X4 only)	\$84.00	\$85.00
		2.01-5.04	
		\$279.00	
		5.05-5.06	
5.13	Minimum 8 Foot Bed	\$1125.00	\$278.00
5.14	Trailer Tow Package	\$320.00	\$320.00
<b>6.00 Outfitter's Specialty Items</b>			
6.01	Fire Extinguisher	\$110.00	\$46.00
6.02	Outlet Receptacle	\$67.00	\$55.00
6.03	Bedliner	\$325.00	\$300.00
6.04	Toolbox	\$350.00	\$240.00
6.05	Trailer Hitch	\$380.00	\$230.00
6.06	Trailer Wiring	included w/6.05	\$25.00
6.07	Trailer Ball	\$30.00	\$10.00
6.08	Window Tint, Reg Cab	\$120.00	\$110.00
6.09	Window Tint, Ext Cab	\$135.00	\$125.00
6.10	Window Tint, Crew Cab	\$155.00	\$135.00
6.11	Safety Cone Holder	\$161.00	\$60.00
6.12	Safety Cones	\$130.00	\$120.00
<b>7.00 Alert Warning Systems</b>			
7.01	Backup Alarm	\$55.00	\$62.00
7.02	Magnetic LED Light	\$612.00	\$446.00
<b>The following vendors did not respond:</b> <b>Thomposn Motor Cent / 21587 Washington Rd. / Thomson, GA 30824</b> <b>Hardy Chev Pontiac / 1249 Charles Hardy Parkway / Dallas, GA 30157</b> <b>Team Ford of Marietta / 869 Cobb Parkway / Marietta, GA 30060</b>			

**FINANCE DEPARTMENT**

Donna B. Williams, CGFM  
Director

Ron Crowden  
Fleet Manager

**MEMORANDUM**

**TO: MS. GERI SAMS, DIRECTOR of PROCUREMENT**

**FROM: RON CROWDEN**

**SUBJECT: PARTIAL BID AWARD REQUEST-BID 12-213**

**DATE: FEBRUARY 18, 2013**

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Fleet Management would like to request the bid award for the attached compilations of bid 12-213, which opened on November 27<sup>th</sup> at 11:00, to be awarded to Bobby Jones Ford of Augusta, Georgia. The vendor was the low bidder for these compilations of the bid and met all bid specifications required by Augusta.

Also, we would like to request vendor approval of the Local Vendor Preference for an attached compilation of the bid.

Please let us know when the vendor paperwork is completed on this award so that we may move forward with the purchase process.

If you have any questions or concerns, please contact me.

Best Personal Regards,

  
Ron Crowden  
Fleet Manager



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## Planholders List

**Member Name** City of Augusta, GA (Augusta Commission)**Bid Number** ITB-12-213-0-2012/PJM**Bid Name** 6000 GVW Pickup Truck

4 Planholder(s) found.

Supplier Name ▲	City	State	Phone	Fax
Maroone Chevrolet of Pembroke Pines	Pembroke Pines	FL	9544472150	9544338503
Onvia, Inc. - Content Department	Seattle	WA	2063739500	8882637801
Sam Swope Auto Group LLC	louisville	KY	9014135086	9013811491
Wade Ford Inc.	Smyrna	GA	6783853452	7704332412

Page 1 of 1

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Item # 15

**Bobby Jones Ford**  
Attn: Rick Childs  
3480 Wrightsboro Road  
Augusta, GA 30909

**Gordon Chevrolet**  
Attn: Fleet Sales  
2031 Gordon Highway  
Augusta, GA 30909

**Allan Vigil Ford Lincoln Mercury**  
Attn: Robert Burtner  
6790 Mount Zion Boulevard  
Morrow, GA 30260

**Legacy Ford, Inc**  
Attn: Bennie Waldrop  
413 Industrial Boulevard  
McDonough, GA 30253

**Terry Cullen Southlake Chevrolet**  
Attn: Allen Jolly  
1250 Battle Creek Road  
Jonesboro, GA 30236

**Thomson Motor Centre**  
Attn: Fleet Sales  
2158 Washington Rd. NE  
Thomson, GA 30824

**Milton Ruben**  
Attn: Fleet Sales  
3516 Washington Rd  
Martinez, GA 30907

**Yvonne Gentry**  
Augusta DBE Office

**Ron Crowden**  
Augusta Fleet Department

**Russell Sanders**  
Augusta Fleet Department

**Bid Item #12-213**  
Mailed out October 18, 2012

**Bid Item #12-213**  
6000 GVW Pickup Truck  
For Augusta Fleet Department  
Due Date: Tues 11/27/12 @ 11:00 a.m.



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
2013 Solid Waste Contract**

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**Department:**

**Caption:** Discuss 2013 Solid Waste Contract/Contract Term. (**Referred from the Commission's June 18th meeting**)

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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**Commission Meeting Agenda**  
**6/27/2013 5:00 PM**  
**Windsor Spring Rd. Phase V**

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- Department:** Engineering-Abie L. Ladson, P.E., CPESC, Director
- Caption:** Motion to authorize the Administrator to approve and Mayor to execute, at the discretion of the Augusta Law Department, Right-of-Way Parcels closing whose Fair Market Value does not exceed \$50,000 on Windsor Spring Road Improvement Project, Phase V. All Parcels which have a Fair market Value of \$50,001, or Higher will be submitted to the Augusta Commission for approval.
- Background:** The Winsor Spring Road Phase V Improvement project is an approved project and under design. The project is a joint effort between Augusta, Georgia (Augusta) and Georgia Department of Transportation (GDOT). Augusta is responsible for the Design Phase (Engineering, Right-of-Way Acquisition, and Utilities Relocation), and GDOT is responsible for the Construction Phase. The Right-of-Way (ROW) acquisition agreement was signed by Augusta and GDOT on November 1, 2011, and Augusta Engineering Department (AED) has commenced the acquisition process. Augusta has funded the ROW acquisition and will be reimbursed by GDOT. The current construction let date is May 2014, and the estimated construction cost is \$14,017,943.
- Analysis:** The construction let date is contingent upon the completion of ROW acquisitions. The purpose of this request is to streamline the process to close parcels in a more expedient manner. There are currently 140 parcels to appraise for this project. All parcels go through the negotiation process, and must be submitted to GDOT for review and approval. The current process in place for this project adds considerable time to the ROW process and can potentially delay the current schedule. GDOT Management is very focused on project delivery and the construction funds for this project. Authorization to streamline the process to close ROW parcels more quickly is critical for this project to meet the approved funding mandates established by GDOT. To ensure Commissioners are kept informed on the status of the acquisition, AED will provide quarterly updates to the Commission for informational purposes.

**Financial Impact:** N/A

**Alternatives:** 1: Motion to authorize the Administrator to approve and Mayor to execute, at the discretion of the Augusta Law Department, Right-of-Way Parcels closing whose Fair Market Value does not exceed \$50,000 on Windsor Spring Road Improvement Project, Phase V. All Parcels which have a Fair market Value of \$50,001 or higher will be submitted to the Augusta Commission for approval. 2: Do not approve which will lengthen the right of way acquisition process and delay the implementation of a project that is important to south Augusta.

**Recommendation:** Approve Alternative 1.

**Funds are Available  
in the Following  
Accounts:** N/A

**REVIEWED AND APPROVED BY:**

**Finance.  
Law.  
Administrator.  
Clerk of Commission**



**Commission Meeting Agenda  
6/27/2013 5:00 PM  
Minutes**

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**Department:** Clerk of Commission

**Caption:** Motion to **approve** the minutes of the regular meeting of the Commission held June 18, 2013 and Special Called Legal Meeting held June 18, 2013.

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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**Commission Meeting Agenda  
6/27/2013 5:00 PM  
Affidavit**

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**Department:** Clerk of Commission

**Caption:** Motion to authorize execution by the Mayor of the affidavit of compliance with Georgia's Open Meeting Act.

**Background:**

**Analysis:**

**Financial Impact:**

**Alternatives:**

**Recommendation:**

**Funds are Available  
in the Following  
Accounts:**

**REVIEWED AND APPROVED BY:**

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